

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY  
CITY OF CRESCENT CITY  
COUNTY OF DEL NORTE  
STATE OF CALIFORNIA**

**Board of Supervisors Chambers  
Flynn Center 981 H Street  
Crescent City, CA**

**Regular Session**

**Tuesday December 15, 2015**

**3:30 PM**

+++++  
The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Regular Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.

+++++  
All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at [www.recycledelnorte.ca.gov](http://www.recycledelnorte.ca.gov)

For more information call 465-1100 or email [dnswwma@recycledelnorte.ca.gov](mailto:dnswwma@recycledelnorte.ca.gov)

**3:30 PM      CALL MEETING TO ORDER / ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS:**

**3:30 PM      ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA.** After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

**OPEN SESSION ITEMS:**

**1. CONSENT AGENDA**

- 1.1      Approve minutes, Regular Session, Tuesday, November 17, 2015. \*\***
- 1.2      Approve allocation of five Authority-directed bin pulls for use at the Gasquet and Klamath Transfer Stations before 31 December 2015. \*\***
- 1.3      Approve budget transfer in the amount of \$12.00 \*\***

**END CONSENT AGENDA**

## **DISCUSSION/ACTION ITEMS**

### **2. LANDFILL POSTCLOSURE – No Items**

### **3. COLLECTIONS FRANCHISE – No Items**

### **4. TRANSFER STATION – No Items**

### **5. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS**

**5.1** Introduction the Authority's Facilities and Programs Coordinator Kayleen Warner.

**5.2** Consideration of an appeal by Randal South regarding the level of service at 1175 Lakeview. \*\*

### **6. DIRECTOR'S & TREASURER'S REPORTS**

**Agenda items 6.1 through 6.5 are provided for information only**

**6.1** Director's Report \*\*

**6.2** Treasurer/Controller Report for October 2015 \*\*

**6.3** Claims approved by Director for November 2015 \*\*

**6.4** Monthly Cash and Charge Reports for November 2015 \*\*

**6.5** Earned Revenue Comparisons between FY14/15 and FY15/16 \*\*

### **7. CLOSED SESSION ITEMS:**

**7.1** PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Gov't code 54957) Title: Director

### **8. ADJOURNMENT**

Adjourn to the next meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 P.M., December 15, 2015 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

**\*\* Asterisks next to Agenda Item indicates an associated attachment**

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY  
CITY OF CRESCENT CITY  
COUNTY OF DEL NORTE  
STATE OF CALIFORNIA  
Regular Session, Tuesday November 17, 2015, 3:30 PM**

**PRESENT:** Commissioner Pat Black, Secretary  
Commissioner Ron Gastineau  
Commissioner Rick Holley, Chair  
Commissioner Martha McClure, Vice Chair  
Director Tedd Ward  
Legal Counsel Martha Rice  
Treasurer / Controller Richard D. Taylor  
Authority Clerk Katherine Brewer

**ABSENT:** County Commissioner Position vacant pending appointment

**ALSO PRESENT:** Jeremy Herber, Recology Del Norte  
Joel Wallen, Hambro Waste Solutions Group

**3:30 PM CALL MEETING TO ORDER**

Chairman Holley called the meeting to order in regular session at 3:33 p.m.

**PLEDGE OF ALLEGIANCE**

The pledge was led by Commissioner Gastineau.

**3:30 PM PUBLIC COMMENTS:**

The following person(s) addressed the Authority:

Randal South, County resident, spoke regarding an appeal regarding communications regarding his trash collection service level.

**OPEN SESSION ITEMS:**

**1. CONSENT AGENDA**

- 1.1 Approve minutes, Regular Session, Tuesday, October 20, 2015.
- 1.2 Approve minutes, Special Session, Tuesday, November 10, 2015.

## END CONSENT AGENDA

On a motion by Commissioner Gastineau, seconded by Commissioner McClure, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1-1.2, as presented.

## DISCUSSION/ACTION ITEMS

### 2. LANDFILL POSTCLOSURE

- 2.1** Status report regarding the procurement of a contractor to provide an aerial topographical survey of the Crescent City Landfill as required under North Coast Regional Water Control Board Monitoring and Reporting Program 97-90. **190604**

Director Ward updated the Authority on his progress toward procuring an aerial topographical survey. Board Members agreed by consensus that he should continue his efforts.

- 2.2** Receive draft of the report "Proposed Updates to Monitoring & Reporting Program for Crescent City Landfill" from Lawrence & Associates.

No action was required.

- 2.3** Discussion and possible action regarding Change Order 1 to the agreement between Lawrence & Associates and the Authority in the amount of \$500.00 for a Residential Sampling Plan and Protocol for properties adjacent to the Crescent City Landfill in association with the Authority's ongoing appeal of the Waste Discharge Requirement Fees associated with the Crescent City Landfill. **230502, 230102**

On a motion by Commissioner McClure, seconded by Commissioner Black, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved Change Order 1 to the agreement between Lawrence & Associates and the Authority in the amount of \$500.00 for a Residential Sampling Plan and Protocol for properties adjacent to the Crescent City Landfill in association with the Authority's ongoing appeal of the Waste Discharge Requirement Fees associated with the Crescent City Landfill.

- 2.4** Acknowledge invoice WD-0108614 from the State Water Resources Control Board in the amount of \$57,191.00 for the annual Waste Discharge Requirements permit fee for the Crescent City Landfill for FY 15/16 and approve partial payment in the amount of \$30,625.00. **230102**

On a motion by Commissioner McClure, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority

acknowledged invoice WD-0108614 from the State Water Resources Control Board in the amount of \$57,191.00 for the annual Waste Discharge Requirements permit fee for the Crescent City Landfill for FY 15/16 and approved partial payment in the amount of \$30,625.00.

**3. COLLECTIONS FRANCHISE – No Items**

**4. TRANSFER STATION – No Items**

**5. OTHER GENERAL SOLID WASTE AUTHORITY MATTERS**

- 5.1** Public Hearing and possible adoption of Rate Ordinance 2015-01, Establishing a Rate for Commercial Oil Pumping at the Del Norte County Transfer Station. **150901**

Chairman Holley opened the public hearing at 3:51 p.m. There were no speakers. On a motion by Commissioner Gastineau, seconded by Commissioner McClure, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority adopted Rate Ordinance 2015-01, Establishing a Rate for Commercial Oil Pumping at the Del Norte County Transfer Station.

- 5.2** Discussion and possible action regarding the November 6, 2015 letter from Spencer Fine, Environmental Scientist for the California Department of Resources Recycling and Recovery (CalRecycle). **030102**

Bill Lonsdale, City resident, addressed the Board. He felt that the letter indicated that the State is serious about waste management issues. No action was taken.

- 5.3** Discussion and possible election of the Authority Secretary. **031208**

On a motion by Commissioner McClure, seconded by Commissioner Gastineau, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority elected Pat Black Authority Secretary.

**6. DIRECTOR'S & TREASURER'S REPORTS**

**Agenda items 6.1 through 6.5 are provided for information only**

- 6.1** Director's Report. **231501**  
**6.2** Treasurer/Controller Report for September 2015.  
**6.3** Claims approved by Director for October 2015.  
**6.4** Monthly Cash and Charge Reports for October 2015.  
**6.5** Earned Revenue Comparisons between FY14/15 and FY15/16.

The above-listed reports were presented and accepted.

**7. CLOSED SESSION ITEMS:**

**7.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Gov't code 54957) Title: Director

The Chairman recessed the open meeting of the Del Norte Solid Waste Management Authority and convened in closed session at 4:20 p.m. The closed session was adjourned at 4:33 p.m. and the meeting reconvened immediately at 4:34 p.m. in open session. Counsel reported that no action was taken during closed session.

**8. ADJOURNMENT**

Adjourn to the Regular Meeting of the Del Norte Solid Waste Management Authority scheduled for 3:30 p.m., December 15, 2015 at the Del Norte County Board of Supervisors' Chambers, 981 H Street, Suite 100 in Crescent City.

There being no further business to come before the Authority, the Chairman adjourned the meeting at 4:34 p.m., until the Regular Meeting on December 15, 2015.

\_\_\_\_\_  
Richard Holley, Chair  
Del Norte Solid Waste Management Authority

Date        /        /

ATTEST:

\_\_\_\_\_  
Patricia Black, Secretary  
Del Norte Solid Waste Management Authority

Date        /        /

Submitted:

\_\_\_\_\_  
Katherine Brewer, Clerk  
Del Norte Solid Waste Management Authority

Date        /        /



# Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

[www.recycledelnorte.ca.gov](http://www.recycledelnorte.ca.gov)

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

## Staff Report

**Date:** 10 December 2015  
**To:** Commissioners of the Del Norte Solid Waste Management Authority  
**From:** Tedd Ward, M.S. – Director  
**Attachments:** 1. Criteria and Policy for the allocation of Authority directed Complimentary bin pulls  
2. Summary of Authority-directed bin pulls in 2015.  
**File Numbers:** 031205, 180510  
**Topic:** Authority-directed bin pulls

**Summary / Recommendation:** That the Board approve use of the five Authority-directed bin pulls remaining for 2015 for servicing the Gasquet and/or Klamath Transfer Stations through the end of December 2015.

**Background:** Under the collections Franchise agreement with Recology Del Norte, the Authority may direct up to twenty complimentary bin pulls per calendar year.

**Analysis:** By directing Recology Del Norte to use the Authority-directed bin pulls to service the Gasquet and Klamath Transfer Station, the Authority will reduce its expenses for 2015 by \$924.

**Alternatives:** The Board could modify the recommendation to reduce the number of Authority-directed bin pulls if there is a potential community cleanup activity planned before the end of December. If the Authority Board does not approve use of the allocated bins in 2015, the number of Authority-directed bin pulls would NOT increase for 2016



## **Criteria and Policy for the allocation of Authority-directed Complimentary bin pulls**

Adopted: 09 July 2014

Files: **031205, 180510**

### **1. Assets subject to this policy**

The Del Norte Solid Waste Management Authority, as the public agency responsible for oversight of the collections franchise with Recology Del Norte, may direct the deployment of up to twenty (20) bin pulls of up to 40 cubic yards during each calendar year, as described in the Franchise Collections Agreement with Recology Del Norte, Exhibit B2, section C.3. In addition, the Authority may also designate any number of Authority-directed Pull-charge bin services, for which the bin charge will be for 'Collection, hauling, and unloading bins as directed' charge rather than the fee for hauling and disposal of a specific size bin. In all of these cases, the charges for disposal will be assessed and paid ***unless Hambro/WSG agrees to waive their fees***, which they may or may not do on a case-by-case basis. The following Criteria and Policy are intended to clarify how such allocations may be considered and determined.

**Policy:** The Authority Board will allocate bin pulls according to the criteria listed below based on written requests and recommendations presented at regular Authority Board meetings.

**Criteria:** The following criteria shall be considered and/or discussed when the Authority takes action directing complimentary or directed bin pulls:

- Beach, river, and community cleanup events to which the public is invited
- Cleanup activities on public property as the highest priority
- Support of high-profile community events open to the public that include both disposal and recycling, and/or related outreach activities
- Coordinated cleanup activities on prioritized private properties that have been designated by the City, County, or other public agency as blighted with accumulated solid waste
- Coordinated neighborhood cleanup events in cases where a specific written request is presented for the Authority Board's consideration
- Activities that have great potential to reduce solid-waste-related blight, reduce illegal disposal of solid or hazardous wastes, or increase recycling or composting
- The ability for the requesting party to pay for disposal and maintain security and supervision for each bin
- The remaining number of bins to be allocated each year

As these bins are allocated by calendar year, Authority Staff are to present the remaining number of complimentary bin pulls remaining at the regular Authority Board meeting in September or October of each year.



RECOLOGY DEL NORTE - DNSWMA COMPLEMENTRY BINS 2015

POST DATE

1/01/2015

To 11/30/2015

TRANSACTIONS: All

ACCOUNT

	Location	Qty	Delivery Date	Pull Date	Box Size
778	CLEAN UP - PACIFIC SHORES	1	3/28/2015	3/30/2015	DBX40 40 YARD DEBRIS BOX
778	4TH OF JULY 2015 - FRONT ST	1	7/3/2015	7/6/2015	DBX20 20 YARD DEBRIS BOX
778	4TH OF JULY 2015 - STAMPS WAY	1	7/3/2015	7/6/2015	DBX20 20 YARD DEBRIS BOX
287151	4TH OF JULY 2015 - PARADE ROUTE	1	7/4/2015	7/4/2015	PARADE ROUTE CARTS
778	DN CO FAIR - 421 HWY 101 N	1	8/3/2015	8/3/2015	DBX20 20 YARD DEBRIS BOX
778	DN CO FAIR - 421 HWY 101 N	1	8/3/2015	8/3/2015	DBX20 20 YARD DEBRIS BOX
778	DN CO FAIR - 421 HWY 101 N	1	8/10/2015	8/10/2015	DBX20 20 YARD DEBRIS BOX
778	COASTAL CLEAN UP - ENDERTS BEACH RD	1	9/17/2015	9/22/2015	4 YD TRASH BIN
778	COASTAL CLEAN UP - ANCHOR WAY	1	9/17/2015	9/21/2015	4 YD TRASH BIN
778	COASTAL CLEAN UP - PEBBLE BEACH RD	1	9/17/2015	9/21/2015	4 YD TRASH BIN
778	COASTAL CLEAN UP - KELLOGG RD	1	9/17/2015	9/21/2015	4 YD TRASH BIN
778	COASTAL CLEAN UP - 15100 HWY 101 N-SR	1	9/17/2015	9/21/2015	4 YD TRASH BIN
778	HAZ WASTE ROUND UP - 1700 STATE ST	1	9/23/2015	10/2/2015	DBX30 30 YARD DEBRIS BOX
778	SEA CRUISE 2015 - FRONT ST	1	10/9/2015	10/12/2015	DBX20 20 YARD DEBRIS BOX
778	SEA CRUISE 2015 - STAMPS WAY	1	10/9/2015	10/12/2015	4 YD TRASH BIN

TOTAL 15

# Del Norte County Budget Transfer Request

Department Name	Fund	Dept.	Line Item	Description	Budget Transfer Amount(s)	
					Reduce Expenditures or Increase Revenue	Increase Expenditures or Reduce Revenue
Solid Waste	422	421	20251	Lease - Gasquet Transfer Station	\$ 12	12
Solid Waste	422	421	20221	Printing	\$ 12	12
<b>Total Amounts</b>					\$ 12	\$ 12

Department complete and send to Auditor's Office for transfer number before sending to

Department Justification - Include cover letter that addresses the following: 1) Reason for request; 2) Why sufficient balances exist to finance transfer; 3) Why

Department Head Signature _____		Date _____	
Auditor's Office: Sufficient balances exist per above (Under \$100 Auditor's Office approves)			
Deputy Auditor-Controller _____	Date _____	County Administrative Officer: (Under \$1000 - CAO approves) Recommendation: _____ Approve _____ Deny _____ Submit for Board approval _____	
TR No. _____	Budget Revision No. _____	County Administrative Officer _____ Date _____	
Includes Revenue Appropriation _____		Requires 4/5ths Vote _____	

Passed by Board of Commissioners of the Del Norte Solid Waste Management Authority on 20 October 2015.

Ayes:  
Noes:  
Absent:

Attest: Clerk of the Board

By: \_\_\_\_\_  
Katherine Brewer

Richard Holley, Chair  
Del Norte Solid Waste Management Authority



# Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

## Staff Report

Date: 10 December 2015  
To: Commissioners of the Del Norte Solid Waste Management Authority  
Randal South  
From: Tedd Ward, M.S. – Director *Tedd*  
Attachments: 1. Del Norte Solid Waste Management Authority Ordinance 2008-01  
2. Pictures submitted by Recology Del Norte on 09 September 2015  
3. Letter of September 29, 2015 from Dave Mason by Randal South  
4. E-mail of 04 October 2015 sent to Dave Mason by Randal South  
5. E-mail of 06 October 2015 sent to Ron Gastineau by Randal South  
6. Letter of 14 October 2015 sent to Randal South by Tedd Ward  
7. Letter of November 16, 2015 sent to Randal South by Martha Rice  
8. E-mail of November 25, 2015 sent to Martha Rice by Randal South  
9. E-mail of November 30, 2015 sent to Martha Rice by Randal South

File Number: 151801 – Authority Ordinances  
031512 – Code Enforcement

Topic: Appeal of Director's Interpretation of Authority Ordinance 2008-01

**Summary / Recommendation:** That the Board take each of the following actions:

1. Based upon the written correspondence, that the Board determine that the single issue to be decided with respect to this appeal is: *"What is the basic level of service required to be provided by landlords or Responsible parties to each of their rent-paying tenants?"*
2. Invite Mr. South to present his appeal to the Board.
3. Confirm that this Staff Report, including all attachments and any additional information Mr. South may present at the meeting, constitute the entirety of this appeal.
4. Confirm that under Authority Ordinance 2008-01, the basic level of collection services for rental properties is weekly collection of 32 gallons

**of trash and at least 32 gallons of recyclable materials for each tenant unit, to be provided either through Recology Del Norte or by the Responsible Party (i.e. property owner or manager) for that property.**

**Background:** The attachments to this report provide the background. Mr. Randal South's appeal is described in Attachment 5. As there were several issues discussed in this e-mail – many of which have little or no relevance to Authority Ordinances – staff and legal counsel requested clarification from Mr. South about this complaint. Attachment 8, the e-mail sent by Mr. South to Martha Rice on November 25<sup>th</sup>, confirmed that his intention is that Attachment 5 should be considered his appeal. All correspondence following the 06 October e-mail from Mr. South is supplemental.

**Analysis:** Code Enforcement Officer Dave Mason and Authority staff have attempted to clarify with Mr. South that under Authority Ordinance 2008-01, Responsible Parties (i.e. the Property Manager or the Land Owner) for rental properties in Del Norte County are required under Authority Ordinance 2008-01 to provide basic weekly trash and recyclable collection services to each of their tenants. Under section 5.03 of Authority Ordinance 2008-01, the Authority is empowered to alter the level of Franchise collections services for a property. At this point in time staff have merely sent letters to Mr. South and the property owner informing them of their responsibilities as managers of this property which includes rental tenants. Therefore, the only appealable action by Authority staff are the communications asserting staff interpretation of Ordinance 2008-01.

The rationale for the interpretation as presented is that in Authority Ordinance 2008-01, under section 5.02: ***"Each Responsible Party for a Premises is required to provide Basic Collection services for each Tenant unit on such a Premises, appropriate for each Customer Class."***

Under section 2.43, ***"Responsible Party means and includes every Owner of, or Person who has the care and control of, an inhabited residence, unoccupied parcel, or place of business within the County. Property managers of one or more rental properties are Responsible Parties only to the extent that such property manager has been authorized by the Owner to incur maintenance expenses and set rent on behalf of the Owner of the Premises managed."***

Under section 2.03, ***"Basic Level of Service means the variety, convenience, and capacity of collection services provided by the Franchise Collector as the minimal standard specified for that Customer Class, including the Collection of Recoverable Materials, Solid Waste, and other Collection Services as defined within the Exclusive Franchise Agreement and as revised from time to time therein."***

Under the Authority's Franchise Collection Agreement with Recology Del Norte: ***"Basic Level***

***of Service” for residential Customers or facilities means the 32 gallon Solid Waste cart Collection Service or average volume of 32 gallons of Solid Waste bin Collection Service for each tenant household at a residential facility, including all included services as described in Exhibit B1, Section B.5 to this Agreement. For commercial, institutional, and government customers and facilities, “Basic Level of Service” means Weekly Solid Waste Collection Service of adequate volume so that discards do not visibly accumulate outside carts, bins, or debris boxes at that location, and minimum recyclables collection services as may be established by Authority to comply with State and local law.***

***Under section 8.01 of Ordinance 2008-01: “Responsible Parties to Provide Franchise-Equivalent Basic Collection Services for each Tenant of their Rental Properties. All Responsible Parties are required to provide for every Tenant Basic Collection Services. Responsible Parties may provide such services as Registered Self-Haulers, but the services and Collection frequency must provide a capacity, diversity and convenience of service for each Tenant that is as convenient and comprehensive as, or better than, the Basic Collection Services available from the Franchise Collector for that Tenant’s Customer Class.”***

***Under section 11.01, “Interpretation of this Ordinance. Interpretation of all provisions of this Ordinance will be provided by the Authority Director. Any written interpretation provided by the Authority Director may be appealed to the Authority Board of Commissioners at a regularly scheduled meeting of the Authority Board upon written request. “***

Taken together, my interpretation of Ordinance 2008-01 as Authority Director is that each residential tenant unit is to be provided with a minimum of 32 gallons of weekly trash collection, plus at least 32 gallons of recyclable materials collected weekly. As indicated in Attachment 6, staff made clear to Mr. South that these services could be provided by Recology Del Norte or the Responsible Party for that property.

In his appeal, at no point does Mr. South deny that this property includes at least one rent-paying tenant. Though Mr. South insists that there is no trash outside his carts, the attached photos do not support that claim. These photos were taken prior to the related correspondence with Mr. South regarding these issues. Under Authority Ordinances, there currently is no mechanism for landlords to reduce the basic level of trash collection service for any tenant unit below 32 gallons of trash collected weekly and 32 gallons of weekly recyclables collection. Therefore Mr. South’s assertions that the trash cart is rarely full is not in itself adequate justification under Ordinance 2008-01 for providing a reduced level of collection services.

Therefore, I concluded that the 1175 Lakeview property is not in compliance with Authority Ordinance 2008-01, and I communicated this to Mr. South and the property owner describing options for them to bring this property into compliance.

Mr. South's various additional assertions that these communications are malicious, frivolous, or somehow associated with organized crime are utterly false and without basis. If Mr. South has any evidence of criminal wrongdoing, I suggest that he submit such evidence to the appropriate law enforcement agencies.

In his e-mail of 30 November, Mr. South represents to Martha Rice that he no longer lives in Del Norte County and is no longer responsible for the management of 1175 Lakeview Drive.

**Alternatives:** 1. The Board could direct the Code Enforcement Officer and Director to begin issuing administrative citations to the property owner for failure to comply with the requirements of Ordinance 2008-01, Sections 5.02, 8.01.

2. The Board could find that the Director's interpretation is incorrect and give a different interpretation.

3. The Board could find that as Mr. South is no longer a Responsible Party for managing 1175 Lakeview Drive as a rental property, that there is no longer a basis for this appeal as the interpretation of Ordinance 2008-01 is directed to the Responsible Party for this property as a rental.

# ATTACHMENT 1

Ordinance No. 2008-01

## **SOLID WASTE AND RECYCLING RESPONSIBILITY ORDINANCE OF THE DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY**

A Joint Powers Authority of the  
City of Crescent City  
And the  
County of Del Norte

The Board of Commissioners of the Del Norte Solid Waste Management Authority finds the following to be true:

WHEREAS, the Authority is a Joint Powers Authority of the City of Crescent City and the County of Del Norte, formed in part to become the single local government agency responsible to comply with the requirements of the California Integrated Waste Management Act of 1989, as amended; and

WHEREAS, the Authority has developed the policies in this Ordinance to reduce illegal dumping and the unsightly and unhealthy accumulation of solid waste or other discards separated for recovery throughout Del Norte County; and

WHEREAS, the Authority adopts this Ordinance to establish community standards for solid waste, recycling, composting and hazardous waste management responsibilities for residents, businesses, landlords, agencies, and institutions; and

WHEREAS, the Authority has developed the policies in this Ordinance to enable responsible self-haulers to continue using facilities administered by the Authority in a way that fosters the potential future use of credit and debit cards without creating delays at the Del Norte County Transfer Station; and

WHEREAS, the Authority has planned to accommodate registered commercial self-haulers at the Del Norte County Transfer Station, but such businesses will not be allowed to collect trash for a fee or otherwise violate or undermine the terms of the Exclusive Franchise Collection Agreement; and

WHEREAS, the Authority has determined that the potential for nuisance accumulations of solid waste and illegal dumping could be reduced by making landowners the parties primarily responsible for providing solid waste and recyclables collections services adequate for their properties and tenants; and

WHEREAS, the Authority intends to use this Ordinance, the Franchise Collection Agreement and other administrative actions to direct the flow of necessary quantities of materials to appropriate facilities receiving and processing solid waste, recyclable commodities, and recoverable organic materials to assure the economic viability of such facilities and to collect revenues for other necessary aspects and programs of the integrated waste management system in Del Norte County; and

8.3

WHEREAS, the Authority has determined that the Violations and Enforcement provisions of this Ordinance establish necessary tools for the Authority and its enforcement officer to ensure that all residents, businesses, agencies, and institutions legally participate and contribute to the programs and facilities for integrated waste management in Del Norte County; and

WHEREAS, the United States Supreme Court has upheld the right of local government agencies to adopt an integrated system approach with integrated system fees to create enhanced incentives for recycling and proper disposal of other wastes and to require that all waste be deposited at government owned facilities; and

WHEREAS, the Authority is a member of both the California Product Stewardship Council and the Environmental Services Joint Powers Authority of the Regional Council for Rural Counties, and each of these parties have adopted policies to support implementation of Extended Producer Responsibility and Product Stewardship programs, particularly for hazardous wastes, universal wastes, and other materials and products banned from disposal in California; and

WHEREAS, the Authority empowered the Del Norte Solid Waste Task Force (SWTF) to convene public meetings to discuss strategies to address illegal dumping and blight such as mandatory collection, and the Authority has incorporated recommendations from the SWTF regarding the provisions of this Ordinance as well as the service specifications to be included in the new collections franchise; and

WHEREAS, on July 18, 2007, the Authority directed staff to include within the service standards for the new franchise agreement an option for collection of a separate container for compostable organic materials as an additional service to the residents and businesses of Del Norte;

NOW, THEREFORE, the Board of Commissioners of the Del Norte Solid Waste Management Authority does ordain as follows:

## **SECTION 1. GENERAL**

**1.01 Title.** This Ordinance shall be known and cited as the "Solid Waste and Recycling Responsibility Ordinance."

**1.02 Legislative Findings.**

- (a) The Board has found and determined that the storage, accumulation, collection, processing, recovery and/or disposal of discards is a matter of great public concern in that improper control of such matters may create a public nuisance, air pollution, fire hazard, rat and insect infestation and other problems affecting the public health safety and welfare.



- (b) The Board has found and determined that the activities and business of collecting and subsequently transporting, transferring, processing, recycling and/or disposing of residential and commercial discards generated within the County of Del Norte affect the health, safety, public welfare and quality of life of the local residents and visitors.
- (c) The Board has found and determined that to reduce the likelihood of illegal disposal of hazardous materials, the need for establishing a separate mechanism for collection, consolidation, recovery and/or disposal for such hazardous products or materials is first caused by the sale within Del Norte County of products and materials which have been banned from disposal as municipal solid waste. The Board intends that Producers of such Products of Concern sold in Del Norte County will be held fiscally and operationally responsible for the collection and recovery of such products and materials within Del Norte County, and that such services are to be provided at no additional end-of-life cost to customers.
  - i. The Board hereby declares that Federal and Statewide programs to extend producer responsibility in accord with the 'Overall Framework for an Extended Producer Responsibility System in California,' as adopted by the California Integrated Waste Management Board are preferred over local extended producer responsibility mandate(s).
  - ii. To increase customer convenience, to reduce illegal disposal of hazardous wastes, and to control public expenditures for managing such wastes, the Board hereby explicitly identifies and reserves the right to enact local ordinance(s) to require producers and retailers to establish and maintain take back programs in Del Norte County for any Product of Concern.

**1.03 Purpose.** The purpose for this Ordinance is to firmly establish the responsibilities for each person, property owner, business, Producer, or government agency, regarding discard management in Del Norte County and identifying acceptable management methods that do not damage the habitat, property and aesthetic values of Del Norte County, but protect and preserve Del Norte County lands, waterways, and coast.

## **SECTION 2. DEFINITIONS**

- 2.01 Authority** means the Del Norte Solid Waste Management Authority.
- 2.02 Authority Facilities** means facilities for receiving and processing Discards that are owned, managed, permitted to operated by the Authority, or Discard processing facilities in the County to which the Authority has directed materials under its control and jurisdiction.
- 2.03 Basic Level of Service** means the variety, convenience, and capacity of collection services provided by the Franchise Collector as the minimal standard specified for that Customer Class, including the Collection of Recoverable

Materials, Solid Waste, and other Collection Services as defined within the Exclusive Franchise Agreement and as revised from time to time therein.

- 2.04 **Board** means the Board of Commissioners of the Del Norte Solid Waste Management Authority.
- 2.05 **Bulky Waste** means large items of Solid Waste such as appliances, furniture, large auto parts, and other oversized Wastes whose large size precludes or complicates their handling by normal Collection, Removal, or Disposal methods.
- 2.06 **Business** means a commercial enterprise or establishment.
- 2.07 **Collection or Collection Services** means using a vehicle for the hauling of Discards from one or more Premises and their transportation and delivery to an appropriately permitted facility to receive such Discards.
- 2.08 **Collector** means the Person(s) Issued a Franchise by the Authority to provide Residential or Non-Residential Discard Collection Services within Del Norte County or a Registered Self-Hauler providing services permissible under this Ordinance.
- 2.09 **Compostables** means organic matter capable of being used as a feedstock for composting, including yard debris, grass clippings, leaves, Food Scraps, and paper or cellulose items which do not contain plastics, foils, or dyes containing heavy metals.
- 2.10 **Construction** means the building of any facility or structure, or any portion thereof, including any tenant improvements to a previously unoccupied existing facility or structure. "Construction" does not include a project limited to interior plumbing work, electrical work, mechanical work, or any combination thereof.
- 2.11 **Construction and Demolition Materials or C&D Materials** means used or commonly Discarded Materials removed from the Premises of a Covered Project during Construction, grading, remodeling, repair, Demolition, deconstruction or Renovation resulting from Construction, Renovation, grading, remodeling, repair, deconstruction or Demolition operations on any pavement, house, commercial building, or other structure, or from landscaping associated with a Covered Project. Such materials include, but are not limited to, Inert waste (including brick, concrete, rock, sand, soil, ceramics and cured asphalt), gravel, plaster, gypsum wallboard, aluminum, glass, plastic pipe, roofing material, carpeting, wood, masonry, trees, stumps, remnants of new materials, including paper, plastic, carpet scraps, wood scraps, scrap metal, building materials, packaging and rubble resulting from Construction, remodeling, Renovation, repair and Demolition operations on pavement, houses, commercial buildings and other structures, and grading.

- 2.12 **Construction Period** means the period of time from the commencement of the Covered Project until seven (7) days after the completion of the Covered Project.
- 2.13 **County** means all areas of the County of Del Norte in the State of California, including territorial waters and the incorporated territory comprising the City of Crescent City.
- 2.14 **Covered Project** means a project for which a new construction, building, remodeling, Demolition, grading or other similar permit is required by the County Building Department.
- 2.15 **Customer Class** means the designation of a potential customer as Residential, Multi-Family Unit, or Non-Residential, and such additional Customer Classes as are described within the Collections Franchise as amended.
- 2.16 **Days** means calendar days unless otherwise indicated.
- 2.17 **Demolition** means the dismantling, deconstruction, destruction, and/or removal of fixtures, materials, products, materials and other discards from a structure which is diminished by such activities.
- 2.18 **Department** means the building department with permitting jurisdiction over the Premises, whether it be the Building Department of the City of Crescent City or the Building Department of the County of Del Norte.
- 2.19 **Director** means the Director of the Del Norte Solid Waste Management Authority or his/her designee.
- 2.20 **Discards** means materials or products which are stored as no longer usable to the Generator but which are separated in preparation for Collection, as reusable products or components, as recyclable commodities, as Food Scraps, as organic materials, as Hazardous Waste, or as Solid Waste.
- 2.21 **Disposal** means the consolidation, transport, and disposition of Waste at an authorized Disposal Site.
- 2.22 **Disposal Site** means the authorized facility or facilities designated by the Authority for the transfer and ultimate Disposal of certain Waste by landfilling or other approved and regulated method(s).
- 2.23 **Dwelling** means a space, structure or portion of a structure intended for use as a single residential unit, such as a house, apartment, condominium unit, hotel room, campground space, or mobile home park space.
- 2.24 **Exclusive Franchise** means a privilege which is granted by the Authority to a specific corporation, business, or non-profit organization to provide specified

Exclusive Collection Services for Discards within the Franchise Area and non-exclusive services to other areas.

- 2.25 **Food scraps** means untreated solid materials derived from plants or animals, separated and stored or transported for reuse or animal feed, for preparation as fuel, for aerobic composting, for anaerobic composting, for vermicomposting, for fermentation, and/or for mycological processing.
- 2.26 **Franchisee or Franchised Collector** means the holder of the franchise privilege.
- 2.27 **Generator** means the Person on the Premises that separates materials or products as Discards.
- 2.28 **Hazardous Waste** means (1) all substances defined as hazardous waste, acutely hazardous waste, or extremely hazardous waste by California Health and Safety Code sections 25110.02, 25114 and 25117, as amended, or in the Federal Resource and Recovery Act, 42 USC section 6901 et seq., as amended; (2) all wastes which may present a threat of disease or infection to humans or animals; and (3) radioactive wastes.
- 2.29 **Household Hazardous Waste** means Hazardous Waste and Universal Waste generated at a residence and includes, but is not limited to, automotive fluids, paints, varnishes, solvents, pesticides, fertilizers and batteries.
- 2.30 **Multi-Family Dwelling Units (MFUs)** means all Dwelling units and complexes that have five (5) or more dwelling units located on a single parcel of land or administered as a single enterprise. Multi-family Dwelling Units include all apartment complexes, mobile home parks, multi-storied residential units, senior housing/care facilities, and condominium complexes not served by Residential curbside Discard Collection Services and programs.
- 2.31 **Non-Residential** means any Premises with permits, structures or land improvements for commercial, industrial, governmental, or institutional activities or uses, and which does not include Dwellings.
- 2.32 **Owner** means the Person(s) holding legal title to the Premises.
- 2.33 **Person** means an individual, firm, limited liability company, association, partnership, industry, public or private corporation, or any other entity whatsoever.
- 2.34 **Premises** means any tract or parcel of land within the County, with or without habitable buildings or appurtenant structures, where Discards are generated or accumulated.

- 2.35 Products of Concern** means all products or materials that have been determined by the California Department of Toxic Substances Control to be hazardous or toxic, or which have been banned from municipal solid waste disposal by the California Integrated Waste Management Board (CIWMB), including but not limited to: paints and stains, devices containing liquid mercury, fluorescent lamps and bulbs, consumer electronic devices, sharps, and batteries.
- 2.36 Producer** means a Person who manufactures a product and sells, offers for sale, or distributes the product in Del Norte County under the manufacturer's brand, or who is the owner or licensee of a trade mark under which the product is sold or distributed in Del Norte County, or a Person who imports the product into Del Norte County for sale or distribution.
- 2.37 Recoverable Materials or Recyclables** means discarded materials separated for recovery such as glass, plastics, metals, wood, paper fibers, and compostable organic materials, and which have been separated by the Generator so those Discards would not be disposed of in a landfill.
- 2.38 Recycling Facility** means those facilities or operations that receive, process and transfer to market Recoverable Material Discards. With the exception of the use of wood for the generation of energy or as a compost feedstock, facilities using Recoverable Materials as a direct source of fuel for the production of heat energy, steam, or electricity are not Recycling Facilities.
- 2.39 Registered Self-Hauler** means a Person who has completed the Self-Haul registration process with the Authority as a customer of facilities administered by the Authority. Each of the following are subcategories of Registered Self-Haulers:
- (a) Registered Landscapers
  - (b) Registered Construction/Demolition/Roofing Contractors
  - (c) Registered Clean-Up Businesses
  - (d) Commercial Document Destruction & Recycling Services
  - (e) Registered Residential Self-Haulers
  - (f) Registered Non-Residential Self-Haulers
- 2.40 Registered Self-Hauler in "good standing"** means Authority customers who have satisfactorily completed the Self-Haul registration process as set by Resolution and updated from time to time by the Authority Board, including submitting and updating all required information, without violating any provision therein.
- 2.41 Removal** means the act of taking Discards from the place of Waste generation.

- 2.42 Residential** means of, or relating to, a structure consisting of 1, 2, 3, or 4 dwelling units located on a single parcel of land or managed as a single Residential complex and/or commercial enterprise.
- 2.43 Responsible Party** means and includes every Owner of, or Person who has the care and control of, an inhabited residence, unoccupied parcel, or place of business within the County. Property managers of one or more rental properties are Responsible Parties only to the extent that such property manager has been authorized by the Owner to incur maintenance expenses and set rent on behalf of the Owner of the Premises managed.
- 2.44 Self-Hauler** means a Person who hauls Discards generated on their Premises to the appropriately permitted facilities in Del Norte County.
- 2.45 Sharps** means hypodermic needles, intravenous needles, lancets, and other devices that are used to penetrate the skin for the delivery of medications.
- 2.46 Solid Waste** means all nonhazardous solid and semisolid wastes, including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, construction and Demolition wastes, abandoned vehicles and nonhazardous parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semisolid wastes, and other discarded solid and semisolid wastes.
- 2.47 Tenant** means any authorized occupant of a rental unit.
- 2.48 Universal Waste** means a hazardous waste identified as a listed universal waste and is exempt from hazardous waste management requirements and, therefore, are not fully regulated as hazardous waste, including but not limited to, fluorescent lights, dry cell batteries, products containing cathode ray tubes, consumer electronic devices, devices containing liquid mercury, and aerosol cans. (See CCR Title 22, section 66261.9)
- 2.49 Waste** means Discards which have been separated and stored in preparation for Disposal.

### **SECTION 3. PARTICIPATION REQUIREMENTS**

- 3.01 Collection.** Each Responsible Party shall have the affirmative responsibility to ensure that all Discards generated on their Premises are not handled, stored, or disposed of illegally, and shall provide for the Collection of Discards from the Premises on which they were generated either through a Collector or by direct self-haul to the appropriate Recycling Facility or Disposal Site.
- 3.02 Residential Waste.** All Residential Solid Waste collected in this County by a Collector shall be delivered to the Disposal Site designated by the Authority.

- 3.03 Residential Recyclables.** All Residential Recyclables collected by a Collector in this County shall be delivered to the facility responsible for Recyclables processing and marketing as designated by the Authority.
- 3.04 Residential Organics.** All Residential organic materials collected by a Collector in this County shall be delivered to the facility responsible for organics processing and marketing as designated by the Authority.
- 3.05 Non-Residential Waste.** All Non-Residential Waste collected in this County by a Collector shall be delivered to the Disposal Site designated by the Authority.
- 3.06 Non-Residential Recyclables.** All Non-Residential Recyclables collected by a Franchise Collector shall be delivered to the facility responsible for processing and marketing Recyclables as designated by the Authority.
- 3.07 Non-Residential Organics.** All Non-Residential organic materials collected by a Collector in this County shall be delivered to the facility responsible for organics processing and marketing, or other location as designated and approved by the Authority.

#### **SECTION 4. PROHIBITED ACTIVITIES**

- 4.01 Collection and Transportation.** Collecting or transporting Discards for a fee by anyone other than the Franchised Collector is prohibited, except under the following circumstances:
- (a) The Discards collected are generated at a commercial or government facility as Recoverable Materials and are being collected for reuse or recycling at an appropriately permitted facility; or
  - (b) The Discards being collected are Hazardous Wastes being collected by an appropriately permitted and licensed Hazardous Waste hauler to be delivered to a facility appropriately permitted to treat, dispose of or otherwise legally manage such Hazardous Wastes.
- 4.02 Theft of Discards.** No Person shall tamper with, modify, or remove materials from any designated Discard container unless permission has been granted from the Responsible Party for that Premises. Such action(s) constitutes a theft from the Responsible Party and/or the Collector, depending upon the timing and location of such action(s).
- 4.03 Theft of Services by Improperly Placing Discards.** No Person shall tamper with, modify, or place additional materials into any designated Discard container unless permission has been granted from the Responsible Party for that Premises. Such action(s) constitutes a theft of services from the Responsible Party and/or the Collector, depending upon the timing and location of such action(s).

**4.04 Illegal Dumping.**

- (a) No Person shall deposit or dump Discards upon any street, alley, gutter or roadway, or upon any lot or vacant area, or other public place or way, or upon Residential, commercial, industrial or other private or public property without the express permission of the Responsible Party, except as necessary to position and contain Discards in preparation for Collection or as otherwise authorized by this Ordinance.
- (b) No Person shall allow Discards generated by said Person, or transported by a Collector, to enter into drainage systems, sewers or waterways.

**4.05 Accumulation of Discards.** No Responsible Party shall accumulate, or allow to accumulate, upon or in such Premises, Discards of any kind such that the accumulated Discards constitute a nuisance as defined by any applicable State, County, City or Authority ordinance, code or regulation. This section shall not be construed as to interfere with reuse, repair, or salvage such as is commonly practiced as part of a Covered Project during the Construction Period. This section also shall not be construed as to interfere with onsite composting activities using organic materials generated on the Premises, unless such activities are demonstrated to do one or more of the following:

- (a) Pose a health or fire hazard;
- (b) Attract rats, flies, or other vectors of concern; or
- (c) Create objectionable odors off Premises.

**4.06 Prohibited Processing and/or Disposal Methods.** It shall be unlawful at any time for any Person, including Collectors, to do any of the following:

- (a) Burn any Discards within the County outside the circumstances authorized by valid permits issued by both the Fire Protection District and the Air Quality Management District;
- (b) Bury or dump any Discards within the County, except at a permitted transfer station during hours when such facility is open to the public;
- (c) Unload Recyclables or organic materials or Food Scraps at any location within the County except at facilities permitted to receive such Discards from the public during hours when such facilities are open;
- (d) Place Discards inside a boat except when servicing Premises which can only be accessed by boat, or as part of an organized cleanup event;
- (e) Place Discards inside an inoperable vehicle on public or private property anywhere in the County.
- (f) Transport Wastes which have been generated within the County and which can legally and appropriately be processed by permitted facilities located within the County to areas outside the County without prior written permission from the Director.

**SECTION 5. COLLECTION SERVICES**

**5.01 Mandatory Responsibility; Non-Mandatory Franchise Subscription.** Subscription to Franchise Collection services is not mandatory. However, every



Responsible Party shall be responsible for the satisfactory Collection of all accumulated Discards on the Premises to prevent them from becoming a nuisance as defined by any applicable State, County, City or Authority ordinance, code or regulation.

**5.02 Responsible Parties Shall Provide Basic Collection Services for Tenants.** Each Responsible Party for a Premises is required to provide Basic Collection Services for each Tenant unit on such Premises, appropriate for each Tenant's Customer Class.

**5.03 Authority Ordered Franchise Subscription.** The Authority may order any Responsible Party which has created a nuisance unacceptable to the Authority by failing to provide for the Collection, recovery and/or Disposal of accumulated Discards in a manner consistent with this Ordinance, to subscribe to Franchise Collection Services and/or to increase the frequency, volume or selection of services for their Premises. The Authority may make such an order by granting authorization to the Director or his/her designee, and/or by adopting appropriate and pertinent rules, regulations or resolutions.

**5.03 Frequency of Franchise Collection.**

**5.03.1 Frequency.** Each Franchise Collector shall collect and dispose of all Solid Waste placed for Collection in compliance with this Ordinance from each occupied Premises covered under the Franchise agreement at least once during each calendar week, on the same day of each week. The Collector shall possess a sufficient number of vehicles including spares to maintain the Collection schedule at all times.

**5.03.2 Holidays.** When the Franchise Collection day falls on January 1<sup>st</sup>, July 4<sup>th</sup>, Labor Day, Thanksgiving Day or December 25<sup>th</sup>, the Collector shall choose one of the following options:

- (a) Collect on the holiday.
- (b) Collect one day prior or one day after the holiday, provided that regular Collection can be maintained on the regularly scheduled days the remainder of the week.

**5.04 Hours of Collection.** Collection of Solid Waste and Recyclables by a Collector shall be limited to the hours between 6:00 AM and 6:00 PM of each day.

**5.05 Noise.** A Collector shall conduct its operations so as to cause the least possible obstruction and inconvenience to public traffic or disruption to the peace and quiet of the area within which Collections are made. Collectors shall be required to promptly resolve all complaints of noise to the reasonable satisfaction of the Director.

**5.06 Litter.** All Collectors are responsible for tarping or otherwise fully containing all collected Discards so that no materials escape during transit. Any Collector who releases, permits or causes the release of any Discards onto public or private

property, onto roadways or into waterways within the County shall be held responsible for the clean up, containment, Collection and delivery of such Discards to a facility permitted to receive them.

- 5.07 Trespass.** No Person authorized to collect or transport Discards shall enter upon private property beyond the extent necessary to collect the Discards placed for Collection.
- 5.08 Ownership.** Discards become the property of a Franchise Collector when Discard containers are enclosed and positioned or set out for Collection.
- 5.09 Vehicle Inspection.** All Franchise vehicles engaged in the business of collecting and transporting or disposing of Discards in the County shall be subject to inspection by the County Health Department.
- 5.10 Collection of Unpaid Fees.** The Franchisee will be responsible for collection of subscription fees for Collection Services from their customers. For Franchise customers for whom the Authority has directed the Franchisee to provide specified mandatory Collection Services, any Franchise subscription fees that remain unpaid for a period of sixty (60) or more days after the date upon which they were billed may be assigned to the Authority for collection thereafter as authorized by Government Code Section 25828:
  - 5.10.1 Report and Hearing.** At least once a year, the Board shall cause to be prepared a report of delinquent fees. The Board shall fix a time, date and place for hearing the report and any objections or protests to the report.
  - 5.10.2 Notice of Hearing.** The Board shall cause notice of the hearing to be mailed to the landowners listed on the report not less than ten (10) days prior to the date of the hearing.
  - 5.10.3 Hearing.** At the hearing, the Board shall hear any objections or protests of landowners liable to be assessed for delinquent fees. The Board may make revisions or corrections to the report as it deems just, after which, by resolution, the report shall be confirmed.
  - 5.10.4 Special Assessment & Property Lien.** The delinquent fees set forth in the report as confirmed shall constitute special assessments against the respective parcels of land and are a lien on the property for the amount of the delinquent fees. A certified copy of the confirmed report shall be filed with the County Auditor for the amounts of the respective assessments against the respective parcels of land as they appear on the current assessment roll. The lien created attaches upon recordation in the office of the County Recorder of a certified copy of the resolution of confirmation.
  - 5.10.5 Payment to Franchisee.** Within sixty (60) days of collection of all unpaid Collection Service Fees due, the Authority shall pay the Franchisee for services rendered for that customer.

## **SECTION 6. SELF-HAUL STANDARDS**

- 6.01 Litter.** All Self-Haulers are responsible for tarping or otherwise fully containing all collected Discards so that no materials escape during transit. Any Self-Hauler who releases, permits or causes the release of any Discards on public or private property, on roadways or in waterways within the County shall be held responsible for the clean up, containment, collection and delivery of such Discards to a facility permitted to receive them, and may also be subject to administrative or criminal penalties as described in section 11 of this Ordinance.
- 6.02 Proof of Responsibility.** All Responsible Parties have the burden, upon inquiry by the Authority, of proving that they have provided for the responsible Disposal of the Waste generated on their Premises. A Responsible Party who chooses to self-haul rather than subscribe to Franchise Collection services may show responsibility by either:
- (a) Registering with the Authority in which case the Authority will maintain electronic records of such Responsible Party's transactions at the Del Norte County Transfer Station. The Authority with cause may adopt compliance orders including requirements that specified Responsible Parties register with the Authority for the purpose of tracking and documenting their self-haul activities.
  - (b) Retaining copies of Disposal receipts for the most recent six (6) months.

## **SECTION 7. CONTAINERS**

- 7.01 Covers.** Any container to be placed for Collection of Solid Waste shall have a tightly fitting cover. The cover shall be used at all times.
- 7.02 Residential and Multi-Family Units.** Every Responsible Party of every Residential Premises and/or Multi-Family Dwelling Unit in the County shall provide sufficient containers as to accommodate the amount of Discards generated on the Premises. The containers shall be constructed of metal, hard rubber or plastic, shall be constructed so as not to permit the contents thereof to sift or pass through any opening therein other than the top and shall be maintained in a clean and sanitary condition by the Responsible Party or the Collector.
- 7.03 Non-Residential.** Every Responsible Party of every Non-Residential Premises in the County shall provide sufficient containers as to accommodate the amount of Discards generated on the Premises. The containers shall be constructed of metal, hard rubber or plastic, shall be constructed so as not to permit the contents thereof to sift or pass through any opening therein other than the top and shall be maintained in a clean and sanitary condition by the Responsible Party or the Collector.
- 7.04 Construction and Demolition.** Construction and Demolition Discards shall be placed only in containers intended to be used for the Collection of Construction and Demolition Discards. Incidental accumulations during construction periods of such Discards on Premises awaiting separation, processing, reuse, recycling,

salvage or on-site composting will not be considered violations of this section unless such accumulation becomes a nuisance as defined by any applicable State, County, City or Authority ordinance, code or regulation.

- 7.05 Uncontained Discards.** Furniture, large metal appliances, prepaid bags and other Discards which should not or cannot be placed in a Discard container may be stored on the Premises prior to Collection in a manner which does not create a nuisance. Such Discards may be positioned for Collection on the day such items are scheduled for Collection by the Franchisee or other Collector.
- 7.06 Prohibited Materials.** No Person shall place the following materials in a Discards container: untreated human biosolids, liquids, Hazardous Waste or Household Hazardous Waste, Universal Wastes, electronic wastes, batteries of any kind, needles or Sharps, untreated medical or infectious wastes, or any product or material that has been banned from Disposal as municipal solid waste by any division of the California Environmental Protection Agency, including the Department of Toxic Substances Control and the California Integrated Waste Management Board. Notwithstanding the foregoing, materials collected under the terms of the Franchise or through an Authority sponsored event may be transported and/or placed for Collection in the appropriate container(s) provided or as described in public information approved and/or distributed by the Authority.
- 7.07 Identification of Non-Residential Containers.** Every Collector who rents, owns or controls any container, bin or other equipment used for the storage of Non-Residential Discards shall at all times:
- (a) Place and maintain on the outside of each container, bin or other equipment, in legible letters and numerals not less than one inch in height, the Collector's name and telephone number;
  - (b) Keep such containers and lids in good, clean and sanitary condition; and
  - (c) Provide containers for all Collection customers that are of sufficient size and are constructed to prevent the release of any amount of Discards.

## **SECTION 8. SERVICE REQUIREMENTS FOR RENTAL PROPERTIES**

- 8.01 Responsible Parties to Provide Franchise-Equivalent Basic Collection Services for each Tenant of their Rental Properties.** All Responsible Parties are required to provide for every Tenant Basic Collection Services. Responsible Parties may provide such services as Registered Self-Haulers, but the services and Collection frequency must provide a capacity, diversity and convenience of service for each Tenant that is as convenient and comprehensive as, or better than, the Basic Collection Services available from the Franchise Collector for that Tenant's Customer Class.
- 8.02 Recycling Service and Fee.** Responsible Parties may include charges for Discard Collection services within the rent for each Tenant up to the amount the Franchise Collector would be authorized to charge each

Tenant for equivalent services provided by the Collector. The Board may further establish or place a limit on the fees for such services as provided in Section 12.03.

- 8.03 Container Requirements.** All Discard containers for the Premises must be labeled in a readily visible location, with letters at least one inch tall, listing the types of material(s) which may be placed into each container. Containers for Solid Waste must be a different color than containers for Recyclable Materials. Containers for organic materials (if any) shall be a different color than the color of containers for either Solid Waste or Recyclable Materials used on the Premises.
- 8.04 Space for Recycling Containers.** Each Responsible Party for a rental property shall provide adequate space for and at all times keep within an enclosure or conveniently locate near a building, containers which are designed to be water-tight for the collection of separated or comingled Recoverable Materials. The containers shall have tightly fitting covers and shall not leak.
- 8.04.1 Location.** Responsible Parties for rental properties shall cause the containers for Recoverable Materials to be located in areas such that proximal access to the containers for the majority of tenants on the Premises is equal or greater in convenience when compared to the access to containers for Solid Waste Disposal.
- 8.04.2 Number.** The number and type of containers shall be sufficient to provide the basic level of service required by this Ordinance. Each Collector shall provide the number and type of containers that are comparable to those provided by the Franchisee for similar Collection Services.
- 8.05 Use of Containers.** No Person(s) other than the Tenants whose Responsible Party has contracted or arranged for service with a Collector, or a Person with the Responsible Party's consent, shall deposit any materials whatsoever into any Discard container on such Premises.
- 8.06 Ownership of Recyclable Materials.** Recyclable Materials lawfully deposited in or near bins or containers for the Collection of Recyclables shall become the property of the Collector upon deposit in any such container.
- 8.07 Tenant Exemption.** Nothing in this section shall prevent any Tenant from collecting, transporting, and recycling or disposing of Discards generated by that tenant's household.
- 8.08 Responsible Parties for Non-Residential Premises.** Responsible parties for Non-Residential rental properties may designate, by mutual consent and written agreement in a form acceptable to the Authority, that

one or more Tenants have assumed responsibility for compliance with section 8.01 through section 8.04.2 of this Ordinance.

**8.08.1** Responsible Parties for each Premises retain responsibility for ensuring that Basic Collection Services are provided on a continuous and adequate basis for each Tenant and that those services are provided in a way that does not create a public nuisance.

## **SECTION 9. CONSTRUCTION AND DEMOLITION**

**9.01 Definitions.** The following definitions shall apply to this section:

- 9.01.1 Applicant** means any individual, firm, limited liability company, association, partnership, political subdivision, government agency, municipality, industry, public or private corporation, or any other entity whatsoever required to apply to the Department for an applicable permit to undertake any Covered Project, as defined below, within the County. An Applicant must comply with this Ordinance.
- 9.01.2 Covered Project** means a project for which a Construction, building, remodel, Demolition, grading or other similar permit is required by the Department.
- 9.01.3 Demolition** means the destruction, razing, ruining, tearing down or wrecking, of a facility, structure, pavement or building, whether in whole or in part, whether interior or exterior.
- 9.01.4 Project or Construction Project** means any activity for which a building, Demolition, grading or other similar permit is required by the Department.
- 9.01.5 Renovation** means any change, addition or modification in an existing structure that requires a building permit or Demolition permit but does not include a project limited to interior plumbing, electrical or mechanical work.
- 9.01.6 Salvage** means the controlled removal of C&D Materials from a permitted Construction or Demolition site for the purpose of recycling, reuse, or storage for later recycling or reuse.

**9.02 Covered Projects.** Each Applicant for a permit required by the Department for a Covered Project also shall complete and submit a Construction and Demolition Materials Management Plan (MMP) to the Department unless the project is an Exempt Project, as defined below. No permit for a Covered Project shall be issued by the Department unless the Applicant for the permit has submitted to the Department a Construction and Demolition MMP approved by the Department or the project is an Exempt Project, as defined below. Review of applications for permits for Covered Projects by the Department may be concurrent with the review of the Construction and Demolition MMP by the Department.

- 9.03 Exempt Projects.** No Construction and Demolition MMP shall be required for any of the following:
- (a) Work for which a building permit, Demolition permit, or grading permit is not required;
  - (b) Projects for which only a plumbing, electrical or mechanical permit, or any combination of them, is required;
  - (c) Roofing projects that do not include significant (more than 100 square feet) removal of an existing roof, or roofing projects not involving any other construction or Demolition activities of any size, for which the roofing contractor is the Collector and is a current Registered Self-Hauler in "good standing" with the Authority;
  - (d) Installation of swimming pools or spas;
  - (e) Demolition or construction required to protect public health or safety in an emergency, as defined in Public Resources Code § 21060.3, as it may be amended.

**9.04 Compliance as a Condition of Approval.** Compliance with the provisions of this Section shall be a condition of approval of any permit for a Covered Project.

**9.05 Construction and Demolition Materials Management Plans (C&D MMP).** Each Applicant for a permit for any Covered Project shall complete and submit to the Department a C&D MMP, on a form adopted for this purpose by ordinance or resolution of the Authority Board, and as amended from time to time by the Authority and each Department. C&D MMPs are subject to the review by the Department and the Authority, and the Department and the Authority are each hereby authorized to request additional supporting information associated with any C&D MMP to clarify the management plans and documented implementation for Discards from any Covered Project during the Construction Period.

## **SECTION 10. REGISTERED SELF-HAULERS**

**10.01 Guidelines.** The categories of Registered Self-Haulers described in this section often provide Discard Collection Services incidental to their other client services. Residential and Non-Residential Registered Self-Haulers may be the designated Collector only for Premises for which they are the Responsible Party, whereas the categories of Registered Self-Haulers described in this section may be the designated Collector for their clients as well.

**10.01.1 Purposes.** This section describes categories of Persons required to register with the Authority for the purposes of: documenting responsible Discards management by such Persons, using credit or debit cards at Authority facilities, and receiving other benefits associated with Registering as Self-Haulers at Authority facilities.

- 10.01.2 Authorization.** All categories of Registered Self-Haulers as described in this section and in "good standing" are authorized to deliver materials to Authority facilities for recovery or Disposal.
- 10.01.3 Reporting.** All categories of Registered Self-Haulers may, at any time, be required to report the customers and Premises generating Discards delivered to Authority facilities.
- 10.02 Landscapers & Gardeners.** Landscapers, gardeners, tree trimmers or Persons engaged in similar trades shall become Registered Self-Haulers and/or Collectors for the purposes of collecting and disposing of grass cuttings, prunings, clippings, stumps and similar material incidental to providing such landscaping, gardening, tree trimming or similar services.
- 10.02.1 Limitations.** The Authority may redesignate any Registered Landscape and Gardener Self-Hauler as a Clean Up Business if over any two (2) month period more than 40% of the total weight of materials delivered to the Del Norte County Transfer Station by that Self-Hauler was Waste.
- 10.03 Clean Up Businesses.** Clean up, hauling and unlicensed general repair or handy-man service businesses shall become Registered Self-Haulers of Recyclable Materials, Solid Waste, or Compostable Discards. Registered Self-Hauler Clean Up Businesses shall retain all records for the three (3) most recent years of customers and Premises such Clean Up Business has served within the County.
- 10.03.01 Limitations.** Unless a Premises is the site of a Covered Project during the Construction Period, or the Authority has granted a waiver, Registered Clean Up Businesses are explicitly prohibited from providing Solid Waste Collection services from any specific Premises for more than four (4) consecutive weeks, or for more than six (6) weeks in any six (6) month period.
- 10.04 Commercial Document Destruction & Recycling Services.** Persons or parties engaged in the business of destroying and disposing of or recycling secret, confidential or sensitive documents and transporting such documents to Authority facilities shall become Registered Self-Haulers. Confidential document destruction companies operating in Del Norte County which are not Registered Self-Haulers shall be required to retain and present evidence to the Authority that all materials collected from clients in Del Norte County were recycled or composted at appropriately permitted facilities and shall retain all such records for the three (3) most recent years customers and Premises such Document Destruction & Recycling Business has served within the County.



**10.05 Construction/Demolition/Roofing Contractors.** Licensed General Construction, Demolition or roofing contractors shall be Registered Self-Haulers and provide Discard Collection services for Del Norte County clients disclosed to the Authority for Covered Projects during the Construction Period. Construction/Demolition/Roofing Contractors which are Registered Self-Haulers shall retain records for the three (3) most recent years of such Contractor's customers and Premises served within the County.

**10.06 Farm Operations Exception.** No provision of this Ordinance shall prevent any owner, operator, occupant or employee of a farm or ranch consisting of five (5) or more acres from accumulating, processing or transporting Discards which may be legally managed on the Premises as part of ongoing agricultural operations. Such on-site Farm Operations do not need to register with the Authority as Self-Haulers to comply with this Ordinance, but the Responsible Party for such Farm Operations shall have the affirmative responsibility to ensure that all Discards generated on such Premises are managed, stored, collected and disposed of in a manner that does not violate State or Federal laws and/or regulations.

## **SECTION 11. VIOLATIONS AND ENFORCEMENT**

**11.01 Interpretation of this Ordinance.** Interpretation of all provisions of this Ordinance will be provided by the Authority Director. Any written interpretation provided by the Authority Director may be appealed to the Authority Board of Commissioners at a regularly scheduled meeting of the Authority Board upon written request.

**11.02 Compliance.** The Authority or its agents, with cause, may order any Responsible Party who has violated or is violating one or more provisions of this Ordinance to demonstrate compliance by registering with the Authority as described in section 6.02 of this Ordinance. The Authority or its agents, with cause, may also order any Responsible Party to demonstrate compliance by subscribing to specified Franchise Collection services as described in section 5.02 of this Ordinance.

**11.03 Administrative Civil Penalties.**

- (a) In addition to any other remedies provided by this Ordinance, any Person who violates any provision of this Ordinance shall be liable for an administrative civil penalty as provided for in the Authority's Administrative Citation Ordinance and pertinent Resolutions.
- (b) In determining the civil, criminal, and administrative civil penalties imposed pursuant to this Ordinance, all relevant circumstances will be considered, including but not limited to, the extent of the harm or potential harm caused by the violation, the nature of the violation

and the period of time over which it occurred, the frequency of past violations, and the corrective action, if any, taken by the violator.

**11.04 Criminal Penalties.** The following criminal penalties apply to violations of this Ordinance.

**11.04.01 Violation as misdemeanor.** Unless otherwise specified by this Ordinance, violations of the provisions of this Ordinance or failure to comply with any of its requirements, including violations of terms and conditions established in connection with franchisees issues pursuant to this Ordinance, shall constitute a misdemeanor.

**11.04.02 Penalty for misdemeanor.** Unless otherwise specified by this Ordinance, any Person, whether as principal, agent, employee or otherwise, who violates this Ordinance or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than one thousand dollars (\$1000) or imprisoned for not more than six (6) months in the County Jail, or both. Each day such violation continues shall be considered a separate offense.

**11.04.03 Other penalties.** Such penalties shall be in addition to any late fees, civil penalties, administrative civil penalties, or other charges payable to the Authority by a violator for the same period of time or for the same violations.

**11.05 Civil Actions.** In addition to any other remedies provided in this section, any violation of this Ordinance may be enforced by civil action brought by the Authority. In any such action the Authority may seek, as appropriate, any or all of the following remedies:

- (a) A temporary and/or permanent injunction;
- (b) An assessment of the violator for the costs of investigation, inspection, or monitoring survey which led to the establishment of the violation and for the reasonable costs of preparing and bringing legal action under this subsection;
- (c) Costs incurred in removing, correcting, or terminating the adverse effects resulting from violation;
- (d) Compensatory damages for loss or destruction to water quality, wildlife, fish and aquatic life.

## **SECTION 12. FRANCHISES**

**12.01 Exclusivity of Franchise.** Except as otherwise specifically provided in this Ordinance, no Person shall collect Solid Waste or Residential Recyclables within the County of Del Norte without having first been awarded a Solid Waste or Recyclables Franchise and entering into a Franchise agreement with the Board. Such Franchise shall be in addition to any business license or permit otherwise required by the City of Crescent City or the County of Del Norte. The Franchisee shall comply

with all of the requirements of this Ordinance. No permit issued by any other governmental agency authorizing Collection of Solid Waste or Residential Recyclables shall be valid in the County, unless the permit holder has entered into a Franchise Collection agreement with the Authority.

**12.02 Franchise Award.** In the sole discretion of the Board, Solid Waste and Recyclables Franchises may be awarded on an exclusive basis, with or without competitive proposals or bidding, and may relate to any class or type of Solid Waste and Recyclables within all or part of the County.

**12.03 Franchise Collection Rates.** The Board may, by resolution or an approved Franchise agreement, establish or place a limit on the rates, fees and charges (collectively, "rates") Collectors may charge to Responsible Parties for the Collection of Solid Waste and Recyclables. No Collector shall charge any rate which is greater than the maximum established or permitted by the Board.

**12.04 Franchise Fees.** Each Collector awarded a Franchise shall pay a yearly fee in an amount to be determined by resolution of the Board or as stated in the Franchise agreement.

**12.05 Resolution of Conflicts.** In the event of any conflict between the provisions of a Franchise agreement which is authorized and approved by the Board and the provisions of this Ordinance, the provisions of the Franchise agreement shall control.

**12.06 Transfer of Franchise.** A Franchise issued under this Ordinance shall not be transferred, sold, assigned, relinquished, or delegated to another Person without the approval of the Board. This restriction includes the transfer of ownership of the Franchisee or the conveyance of the Franchisee's stock to a new controlling interest.

**12.07 Extension of Franchise.** The Board and Franchisee may mutually agree to extend the Franchise term on such terms and rates as the parties may agree. Nothing contained in this provision or in this article shall obligate the Board to extend the term of any Franchise.

### **SECTION 13. COOPERATION WITH SOVEREIGN NATIONS & GOVERNMENT AGENCIES**

**13.01 Sovereign Nations.** It is the intention of the Authority to cooperate and provide for Collection Services to sovereign nations, whose lands are located within the County, under the same terms and conditions as such services are offered to the general public.

**13.02 Government Agencies.** The following Persons shall be authorized to organize, direct or sponsor the Collection, Removal or transportation of Non-Residential Solid Waste within the County without a Franchise:

- (a) The United States, the State of California, a special district or other local public agency, or any employee or member of the Armed Forces thereof, when collecting or transporting Discards generated on Premises administered by that agency or produced by the operation of the public agency under a system of Solid Waste Collection and transportation operated and maintained by the public agency, and
- (b) Municipal Corporations and other governmental agencies when using their own agency vehicles to collect, transport or dispose of Discards, generated by that agency, within the County.
- (c) Though such government agencies may collect and transport Discards from their agency's facilities and operations, such agencies shall direct all materials and products so collected to facilities within the County as designated by the Authority for processing, recovering, or disposing of the Discards.

## **SECTION 14. PRODUCER RESPONSIBILITY**

**14.01 State Legislation.** The Del Norte Solid Waste Management Authority supports comprehensive nationwide and/or statewide legislation for Extended Producer Responsibility (EPR) for all Products of Concern. If the Federal and California legislatures fail to adopt comprehensive EPR legislation addressing such Products of Concern in Del Norte County by January 2010, the Authority reserves the right to require that Producers of one or more categories of Products of Concern, in collaboration with local product retailers, must develop acceptable EPR or Take Back programs compatible with the Framework for Extended Producer Responsibility adopted by the California Integrated Waste Management Board.

**14.02 Take Back Programs.** Such take back programs must be convenient to Del Norte County customers and provided at no additional end-of-life cost.

- (a) Such programs may be funded by additional charges included in the sales price of similar new products sold in Del Norte County.
- (b) For any Product of Concern, the Board hereby explicitly reserves the right to require that retailers only offer such products for sale in Del Norte County made by Producers which have implemented an adequately convenient Take Back program for such product or material in Del Norte County.

**14.03 Local Requirements Option.** For products or materials which the Authority determines to be of particular regional concern, independent of any actions (or inaction) by federal or state government agencies, the Authority may impose local requirements for Extended Producer Responsibility, Product Take Back, or sales bans as necessary to contain

Authority program costs, control pollution, increase recovery, or to reduce blight or illegal Disposal.

#### **14.04 RESERVED**

**SECTION 15. PUBLICATION.** The Board shall cause this Ordinance to be published once within fifteen (15) days after passage in a newspaper of general circulation, printed, published and circulated in the County in accordance with Sections 25124 and 36933 of the Government Code.

**SECTION 16. CEQA FINDINGS** The Board of Commissioners of the Del Norte Solid Waste Management Authority finds that this Ordinance is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines § 15061(b)(3) because "it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." In addition, the Ordinance is subject to a Class I categorical exemption pursuant to CEQA Guidelines § 15301 in that the activities mandated by the ordinance will occur at existing residential and commercial establishments and, therefore, consist "...of the operation, repair, maintenance, permitting, leasing, licensing or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination....The key consideration is whether the project involves negligible or no expansion of an existing use." The Authority Director is directed to file an appropriate notice of exemption.

**SECTION 17. SEVERABILITY.** If any section, subsection, subdivision, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The Authority hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof, are declared invalid or unconstitutional.

**SECTION 18. EFFECTIVE DATE.** This Ordinance shall become effective thirty-one (31) days from its final adoption.

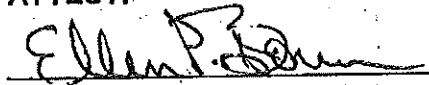
**INTRODUCED** at the regular meeting of the Board of Commissioners of the Del Norte Solid Waste Management Authority on the 10th day of September, 2008, by motion of Board member Dennis Burns, and seconded by Board member Irene Tynes.

**PASSED, APPROVED AND ADOPTED** by the Board of Commissioners of the Del Norte Solid Waste Management Authority on the 8<sup>th</sup> day of October, 2008 by the following vote to wit:

AYES: Commissioners Tynes, Burns, Sullivan, Hatfield & McClure  
NOES: None  
ABSENT: None  
ABSTAIN: None

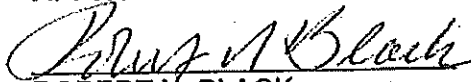
  
Martha McClure, Chair

**ATTEST:**



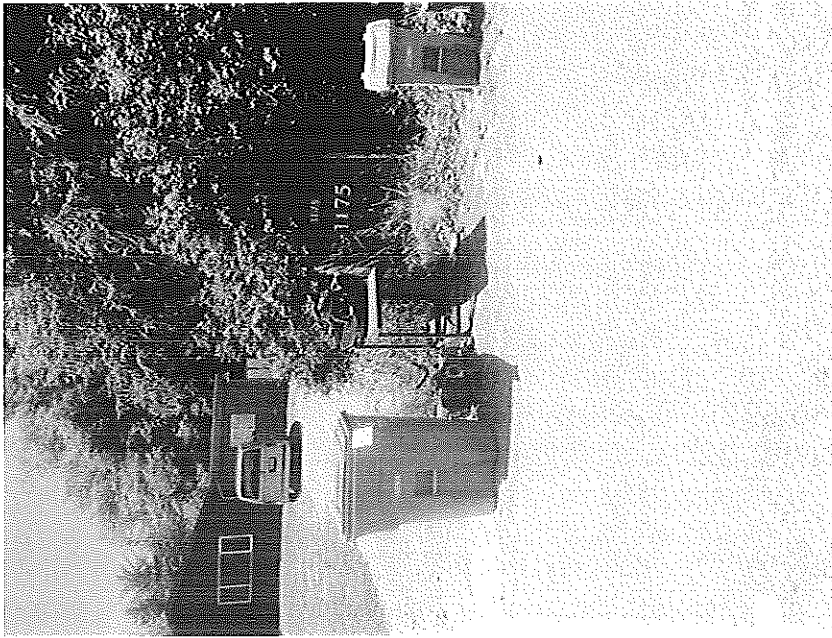
NAME  
Clerk

**APPROVED AS TO FORM:**



ROBERT N. BLACK  
DNSWMA Attorney

# ATTACHMENT 2





ATTACHMENT 3

# Del Norte Solid Waste Management Authority

**1700 State Street, Crescent City, CA 95531**  
**Phone (707) 465-1100 Fax (707) 465-1300**  
**[www.recycledelnorte.ca.gov](http://www.recycledelnorte.ca.gov)**

BRIAN K SOUTH  
2530 S ST #2  
SACRAMENTO CA 95816

September 29, 2015

RE: Your property at 1175 Lakeview Drive, Crescent City CA  
Case No. CE-3331

Dear Property Owners:

On 09/04/2015 we received a report that the trash cans at 1175 Lakeview Drive are routinely overfull/overflowing on the regular trash pickup day. Staff confirmed that the current trash removal service for the property at 1175 Lakeview Drive includes one 20 gallon can for solid waste and one 32 gallon can for recyclables. Investigation revealed that trash and discards are routinely outside of the cans/overflowing, etc.

These conditions constitute violations of Section 4 of the Del Norte Solid Waste Management Authority Ordinance 2008-01 related to the collection and disposal of solid waste. Your voluntary compliance is requested to resolve these conditions. To achieve compliance without further action by the Authority, the following action must be completed by 10/15/2015.

1. Increase trash removal service from the solid waste removal franchisee, Recology Del Norte, 2675 Lake Earl Drive, Crescent City CA 95531 (707) 464-4181; by requesting a larger solid waste cart.

Failure to maintain the property in a safe and sanitary condition free from accumulations of trash and debris may result in the issuance of administrative citations and civil penalties of up to \$500 per day. Failure to provide adequate trash removal service may result in a mandatory service increase order by the Del Norte Solid Waste Management Authority. Your prompt attention to these conditions will avoid the need for further enforcement action. If you have further questions, please call me at (707) 464-7254 or email me at [dmason@co.del-norte.ca.us](mailto:dmason@co.del-norte.ca.us) Thank you in advance for your attention to this matter.

Sincerely,

David Mason,  
Code Enforcement Officer III





# ATTACHMENT 4

Date: Sun, Oct 4, 2015 at 10:05 PM  
Subject: Demand Letter from Recology  
To: [dmason@co.del-norte.ca.us](mailto:dmason@co.del-norte.ca.us)

Good Evening Dave Mason:

This message is intended to notify you that your request for increasing trash service is unfounded, and unreasonable. I have carefully read your notice, and believe it is the result of malicious prosecution. I have personally inspected the trash for the past two months shortly before pickup, and the trash can has never been more than 50% full except once, when it was completely full. In no case was the trash overflowing, nor did the trash can not close.

With respect to the free recycle dumpster, which is provided as an added benefit, at no time has it ever been more than 50% full. One of the reasons for the low amount of trash is that the sole inhabitant of the property is a 65 year old disabled retired lady, who gets most of her meals from meals on wheels, so the only trash she throws out is receptacles from the meals on wheels.

There has been a number of containers outside of the cans, which were intended for the free hazardous waste cleanup day, and those were all taken to the solid waste transfer station on 09-26-2015. But these items have nothing to do with Recology, were not obstructing Recology's pickup, and it isn't certain as to whether or not these items were the subject of their complaint. You should be aware that at least 1/2 of these items were not ours, and one of them was found on the side of the county road, approximate 150 south of the Recology pickup area. I moved it to the location where the other hazardous waste receptacles were, to be sure it would be picked up for the free hazardous waste day on 09-26-2015.

Also, I am at a loss as to why you are sending notices to Sacramento, when the official address for all notices regarding trash is 1175 Lakeview Drive, Crescent City, CA 95531. Would you please explain why you are sending notices to Sacramento? Who provided you a Sacramento address? Sending it to a location different from where the property manager is located at is counter productive, and won't get as much attention as sending it to the proper address. Previously the address was 9208 NE Hwy 99, Ste 107-142, Vancouver, WA, but this was changed to 1175 Lakeview Drive, Crescent City, CA 95531. In spite of my request, Recology ignored my instructions, and sent the bill to Vancouver anyway. Yesterday I went in there and attempted to talk to them about it, and pay the bill, but they became verbally abusive.

Although Recology acts appropriately in other jurisdictions that I am involved with, I believe that their poor performance locally is instigated by Ted Ward. May I remind you that they wrongfully accused Supervisor Gitlin of disclosing confidential information, in an attempt to get him off of the board, so that he wouldn't be able to report to the county their financial dealings, including the amount of money that Ted Ward receives for grants.

In order to address your concerns about the trash, Ray Goings, a new resident, will attempt to take photos of the trash cans at the time Recology pickups the trash, so that you can inspect the photos, and I am fairly certain you will find the complaint unfounded. And I encourage you to do your own inspections, so that you know that the allegations are frivolous.

I have instructed the tenants to never remove the trash cans from the street, and the cans

are on the street 24/7. This is to insure the trash is picked up, and to improve the sanitation of the property. There just isn't enough trash generated from the property. And prior to three days ago, there was only one 65 year old resident who lives there.

In case you don't recall who I am, you and I met at the mouth of Lake Earl, while you were doing an inspection of illegal dumping at the lake, which is an ongoing problems that has never been properly addressed by Del Norte County. You may recall that I have offered you free cameras and an internet connection on the end of our property, to facilitate in the prosecution of people dumping garbage. That offer still stands, and it is all on our nickel. However, the latest complaint from Recology suggest the cameras might also be beneficial for proving our objection to Recology's complaint.

Should you still feel that Recology's complaint has merit, please advise me of my administrative rights, so that the decision may be appealed. I find Recology's complaint unfounded.

Randal South  
1175 Lakeview Drive  
Crescent City, CA 95531

# ATTACHMENT 5

## **Subject: Request for Appeal of the Attached Documents**

Good Morning Ron:

I request that you schedule an appeal of an automatic unauthorized increase in our garbage bill, from the minimum \$20/mo, to the proposed \$25/mo, that Ted Ward has requested. The reason I am requesting the bill is that the proposed increase is frivolous, unfounded, and the result of organized crime, racketeering and corruption. Ted Ward and Recology have no evidence whatsoever that the level of garbage exceeds the level of service we are paying for, and I have obtained an affidavit from one of the people at the house in support of this. I will need to rewrite the affidavit, to insure it is admissible in a court of law before tendering it to you, and the affidavit is coming from Ray Goings, [rabgo2@yahoo.com](mailto:rabgo2@yahoo.com)

Also, I have determined that a large number of people throughout the county are also receiving malicious increases in their garbage bill. The way this works is that Recology uses Code Enforcement and Ted Ward to enforce an unfounded increase, and Ted receives a kickback for his efforts to protect them. One of those victims is Tony Maestas, 707-460-1150, <[ahaney@dnsc1.org](mailto:ahaney@dnsc1.org)>. His writing of his email is a bit sketchy, and I may have misinterpreted the "c" for a "e", so feel free to resend an email to him with the correction, in case it bounces. Another person who reported malicious increases, and a victim of racketeering is a neighbor up the street. He too will be sending a statement in support of removing Ted Ward from the Solid Waste Authority. My neighbor was discovered while circulating some petitions, and Tony Maestas was discovered by accident yesterday, after striking up a conversation with someone at the senior center where he works.

As you are aware, Ted Ward was previously charged with embezzlement and missing funds, so there is plenty of reason to get rid of him. My point is that the Solid waste Board can't fight all 9600 households in Del Norte County. And believe me there are enough pissed off people in this county over Ted Ward to where getting rid of him is a number one priority for a lot of people. He needs to be gone, or the elected officials on the board may end up with a recall.

I have been in communication with Ted Ward, and he reports to contact the board and not himself, regarding placing something on the Solid Waste Board agenda. Please find attached two documents received from Ted Ward. Both documents are frivolous, and appear to be related to organized crime racketeering and corruption. The reason I believe organized crime is involved is that I have been petitioning in the community, and have come across other people who have also received a malicious complaint from Recology, Ted Ward, and or Code Enforcement. One of them is my neighbor up the street, and the other is Tony Maestas, 707-460-1150, <[ahaney@dnsc1.org](mailto:ahaney@dnsc1.org)>.

I don't think the Solid Waste Authority has much of a future if Ted Ward continues to be a director. So I suggest the Board of Directors consider replacing him, or run the risk that the public will cut off all of the funding to the JPA.

Randal South  
(650) 479-5740

ATTACHMENTS



ATTACHMENT 6  
**Del Norte Solid Waste Management Authority**

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

[www.recycledelnorte.ca.gov](http://www.recycledelnorte.ca.gov)

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

BRIAN K SOUTH  
2530 S ST #2  
SACRAMENTO CA 95816

14 October 2015

RANDAL SOUTH  
1175 LAKEVIEW DR  
CRESCENT CITY CA 95531

RE: Your property at 1175 Lakeview Drive, Crescent City CA  
Case No. CE-3331

To the Property Owner(s) of 1175 Lakeview Drive:

On 09/29/2015 Code Enforcement Officer Mason sent you a letter regarding overfull/overflowing trash cans on the regular trash pickup day. Staff confirmed that the current trash removal service for the property at 1175 Lakeview Drive includes one 20 gallon can for solid waste and one 32 gallon can for recyclables.

On 10/13/2015, Officer Mason received an email from Randal South denying that the cans were overflowing, but claimed that the items on the ground adjacent to the cans were there for pickup and disposal. That email was forwarded to me, Tedd Ward, the Director of the Del Norte Solid Waste Management Authority. After research and discussion with staff, I hereby make the following observations and determinations under Authority Ordinance 2008-01 and related agreements and policies:

- Discards or containers outside of bins are not allowed unless prior arrangements have been made for collections on that day. Uncontained trash at curbside can be visual blight if not removed promptly.
- Recology Del Norte does not collect hazardous wastes.
- One 32- gallon cart per tenant plus recycling is the standard 'basic level of service'. This definition of 'basic level of service' is not subject to reduction by any proprietor's assessment of their tenants' needs.
- Notices such as this are delivered to the property owner unless and until the property owner designates a different Responsible Party.

**This letter is notice to you that the property owner or their designee must either:**

**1. Subscribe to at least 32 gallons of weekly trash service plus recycling for each rental tenant of this property from Recology Del Norte. If one or more**

A Joint Powers Authority of  
the City of Crescent City and County of Del Norte  
& member, North Coast Recycling Market Development Zone

Printed on minimum  
30% post-consumer



100% recycled paper

tenant's trash cart is shared with the property manager or another tenant, each renting tenant is to be provided not less than an accessible volume of 32 gallons of trash service each week. OR

2. Provide containers for solid waste and recyclables equivalent to the service volumes and collection frequency above, and have the property manager self-haul those materials to the Del Norte County Transfer Station and collect recyclables on a weekly basis.

Furthermore, the property owner or their designee is also responsible to make sure uncontained solid wastes are not stored or allowed to accumulate on their property in a way that creates visual blight or health issues.

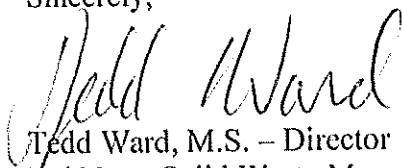
Failure to maintain the property in a safe and sanitary condition free from accumulations of trash and debris may result in the issuance of administrative citations and civil penalties of up to \$500 per day. Failure to provide adequate trash removal service may result in a mandatory service increase order by the Del Norte Solid Waste Management Authority. Your prompt attention to these conditions will avoid the need for further enforcement action.

You may increase trash removal service from the solid waste removal franchisee, Recology Del Norte, 2675 Lake Earl Drive, Crescent City, CA 95531 at (707) 464-4181; by requesting a larger solid waste cart. Under the current rate schedule, a 32 gallon cart of trash collection service on the curb, including recycling, would be \$25.42 per month.

If you wish to appeal my determination in this matter, you may submit your request in writing to the Del Norte Solid Waste Management Authority Board of Commissioners for placement on the agenda of a regularly scheduled public meeting of the Authority.

If you have further questions, please call me at (707) 465-1100 or email me at [tedd@recycledelnorte.ca.gov](mailto:tedd@recycledelnorte.ca.gov). Thank you in advance for your attention to this matter.

Sincerely,



Tedd Ward, M.S. – Director  
Del Norte Solid Waste Management Authority

CC: David Mason, Code Enforcement Officer  
Files: 031512, 031506



ATTACHMENT 7  
**Del Norte Solid Waste Management Authority**

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

[www.recycledelnorte.ca.gov](http://www.recycledelnorte.ca.gov)

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

Brian K. South  
2530 "S" Street #2  
Sacramento, CA 95816

November 16, 2015

Randal South  
1175 Lakeview Dr.  
Crescent City, CA 95531

Re: Garbage Service at 1175 Lakeview Drive

Dear Messrs. South:

It has come to my attention that one or both of you would like to appeal the Director's interpretation of Ordinance No. 2008-01; specifically that the required Basic Level of Service for residential tenants is a 32-gallon trash cart and 32-gallon recyclable cart to be collected weekly. I am advised that based upon a complaint and follow-up investigation of overflowing trash receptacles, it was determined by the Code Enforcement Officer and also the Director that the required level of service is not being provided to the tenant(s) residing at 1175 Lakeview Drive.

In order to appeal this determination, you need to submit a letter to the Director clearly stating the nature of your appeal. For example, you could state that you are appealing his interpretation of Ordinance No. 2008-01 – Basic Level of Service. Please submit any written statements or arguments with your letter of appeal. Address and mail your letter of appeal as follows:

Del Norte Solid Waste Mgt. Auth.  
1700 State Street  
Crescent City, CA 95531

Once your letter of appeal is received, the matter will be placed on the next regularly scheduled Authority meeting agenda, unless resolved sooner. If you need further clarification of this process, you may contact me at 464-7637.

Regards,

Martha D. Rice  
LEGAL COUNSEL  
DEL NORTE SOLID WASTE MGT. AUTH.



# ATTACHMENT 8

e-mail from Randal South to Martha Rice of 25 November 2015:

Hello Martha:

I haven't received your letter and I am no longer in Del Norte County. Would you please email me a copy of this letter. Also, be advised that there are two separate issues before the Solid Waste Board:

- a) appeal of the director's recommendation to automatically increase garbage payments from the minimum, to \$25.
- b) and a recommendation to the board that Ted Ward be permanently replaced.

It is my understanding that a new agency director has been appointed, but Ted's involvement with the board continues, which is a problem. It is a problem because of a number of people who have signed affidavits, asserting false claims virtually identical to ours, alleging that their level of garbage exceeded their level of service, when in fact their level of garbage did not exceed the level of service they had paid for. Please advise if you want those affidavits emailed to you, along with supporting statements.

There are some compelling reasons to ban Ted Ward from continued involvement with the board:

- a) missing Solid Waste funds of more than \$20,000.
- b) Ted Ward's false claims are nothing more than a conspiracy to commit fraud.
- c) Recology's poor market penetration in the region suggest the public isn't happy with current practices, such as tagging cans with negligible violations (lids open 1-2").
- d) lack of a neutral forum to review appeals regarding illegal dumping and littering.
- e) Ted Ward's interference with the citizen's task force and Wes Nunn's investigation of the Solid Waste Board corruption charges.

In our case, our the garbage can is rarely more than 1/3rd full. We have had some problems resulting from illegal dumping, but these problems were reported to code enforcement and the Del Norte Co Sherriff, and they have yet to be properly addressed. In order to bring the matter to resolution, we have offered to loan the sheriff cameras and photographic equipment, that accurately captures people dumping garbage along or on our property line, including at the mouth of Lake Earl on Lakeview Drive. The matter will need to be brought up with commander Athey, who we would like to purchase the equipment, so that he can take steps to secure the photographic images that can be used in prosecuting the offenders. We have agreed to pay for the cost, subject to review of the equipment list. The approval will need to be reviewed by Brian South, and Barbara Hanson.

I think it is in everyone's interest to improve Recology's market penetration, but Recology also needs to improve its IT practices. Earlier this year they deleted our online account without notice, after their website malfunctioned, and then blew up at me when i attempted to talk civilly about the matter in their office. These problems are resolvable, but they need to be willing to set aside some time with the public, so that all of us can work out a solution.

Please be sure to serve all official documents by electronic notice, since I am no longer at the subject property, and I am no longer the property manager at this location. A new property manager was appointed to manage the house, and he is still in training. Until that training is complete, you are requested to serve documents on me electronically.

Your help and cooperation would be appreciated.  
Randal South

# ATTACHMENT 9

**Sent:** Monday, November 30, 2015 5:34 PM

**To:** Martha Rice

**Cc:** [trusty1@zoho.com](mailto:trusty1@zoho.com)

**Subject:** NOTICE OF APPEAL (RE: 1175 Lakeview Dr - Garbage Service)

Hello Martha:

I just received your letter from up north, requesting a copy of my appeal, but your office and the Solid Waste board have already admitted on the record twice that they have received that appeal. You may recall at the most recent meeting I attended that Ron Gastineaux conveyed on the record that he gave it to Ted Ward. You may want to review the record if you are still not sure.

Also, be advised that Ted Ward gave testimony at the Solid Waste hearing the immediate week prior, announcing he had received the appeal. Given the evidence, it would appear Solid Waste and Ted Ward have been properly notified.

At this point I request that you provide a form for Tort Claims. I have been slandered by Ted Ward, and his contractor Recology, and they have damaged my reputation. In support of this is the letter Recology filed with Code Enforcement, which is erroneous for a number of reasons, including the following:

- a) Recycle container cited in Notice of Violation by Code Enforcement was incorrectly listed as a 32 gallon, instead of a 96 gallon container.
- b) No pictures proving the actual violation.

Additionally I have obtained affidavits from Ray Goings, certifying that the container was inspected on the day of pickup, and not found to be overflowing. Additionally I have obtained affidavits from a few people who also had the same frivolous violation filed against them, including Tony Maestas, who works at the Senior Center, etc.

As stated previously at the last hearing, I am requesting that you provide me a copy of the recorded Solid Waste hearing that I attended, as well as a copy of the recorded hearing the immediate previous week before, which I also attended. Should you fail to provide this information, I will assume you have cancelled your complaint. Should an extra or inflated bill be tendered, I will be filing a complaint with the Bureau of Government Claims, and taking enforcement action in court, should they reject it.

Your help and cooperation is appreciated.

Randal South





# Del Norte Solid Waste Management Authority


1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

The Authority's mission is the management of Del Norte County solid waste and recyclable material in an environmentally sound, cost effective, efficient and safe manner while ensuring 100% regulatory compliance with law.

## Director's Report

Date: 11 December 2015  
To: Commissioners of the Del Norte Solid Waste Management Authority  
From: Tedd Ward, M.S. – Director 

File Number: **231501 – Authority Work Plans**

**Summary:** The Del Norte Solid Waste Management Authority continues to operate the Klamath, Gasquet and Del Norte County Transfer Stations and to provide required monitoring, accounting and reports to overseeing agencies and other public services.

During this past month, Patricia Black was not approved by the Del Norte County Board of Supervisors as Public Commissioner, creating a vacancy for this appointment. Kayleen Warner has started work as the Authority's Facilities and Programs Coordinator.

**Personnel / Staffing:** All Authority-managed facilities were open during posted hours and all shifts were covered. Aaron Burton of SEIU 1021 has submitted an information request in preparation for negotiating a new agreement with the Del Norte Solid Waste Management Authority employees union, an affiliate of SEIU 1021. The current agreement expires on March 7, 2016.

Following her appointment as Public Commissioner, Patricia Black was not approved by the Del Norte County Board of Supervisors. After discussing this issue with Chair Holley, it seemed most appropriate considering the potential changes in the appointments to the Authority Board of Commissioners in January and February, to allow the new Authority Board to address this issue. They may do so by either selecting the next Public Commissioner or by proposing modifications to the process by which the Public Commissioner is appointed and approved.

Keith Estes, who has served as Refuse Site Attendant for the Authority since August 2012, has accepted employment with another agency and will end his

6.1

11 December 2015

1

\\server\\Data\\Tedd\\DNSWMA\\Directors Reports\\151215 Dir Report.doc

Printed on >30% post-consumer recycled paper

A Joint Powers Authority of  
the City of Crescent City and County of Del Norte  
& member, North Coast Recycling Market Development Zone

Printed on minimum  
30% post-consumer



100% recycled paper

employment with the Authority later this month. Mr. Estes was a significant help during periods of major staff transition, providing additional assistance associated with billing and payments for about nine months. We all wish him the best in his future endeavors. For the coming month, Administrative Assistant Lisa Babcock will be coordinating with current staff to fill all shifts.

Facilities and Programs Coordinator Kayleen Warner is being trained. As the responsibilities of this position periodically include serving as a Refuse Site Attendant, she is being trained in this capacity in addition to being introduced to the agency, our history, and her other responsibilities.

**Facilities:** Following the lack of responses to the Request for Proposals to provide aerial survey services related to the Crescent City Landfill, I plan on meeting with Dick Davis later this week to negotiate an agreement to complete this survey early in 2016, as required under Regional Water Quality Control Board Order 97-90. Presuming we will be able to negotiate a reasonable agreement, I anticipate placing this item on the January agenda for Board review and possible approval.

My research regarding possible approaches to the repair of the worn areas of the Del Norte County Transfer Station floor led me to visit the Humboldt Waste Management Authority's Transfer Station in Eureka last week, which had similar repairs in the first months of 2015. The repairs were holding up very well at this facility. I plan on visiting another transfer station in Redding that has also recently completed similar repairs before making specific recommendations regarding the best way to approach the floor repairs at the Del Norte County Transfer Station.

I have begun briefing Kayleen Warner regarding the communications and process for gathering water samples from residential wells adjacent to the Crescent City Landfill.

**Finances and Audits:** The Authority's fiscal year ended on June 30, 2015. Under the County's modified cash system of accounting, the audit begins after the end of September. The Authority has contracted with the same firm contracted to audit Del Norte County's records and accounts, Patel and Associates, LLP. Staff have been responding to information requests to assist Patel & Associates in the completion of this audit.

**Vendor Contract Management and Oversight:** I have received approval from CalRecycle for the Authority to provide 50% funding under our beverage container grants for Julindra's purchase of a magnet to remove steel cans and other magnetic contaminants from the mixed recyclable materials processed at Julindra. Staff anticipate this expense to be approximately \$5,500.

Hambro / WSG is continuing their negotiations with the Mattress Recycling Council. At this point, it appears that in 2016, there will be at least two mattress collection events at the Del Norte County Transfer Station, including one on the day of the annual Household Hazardous Waste Collection Event.

**Compliance:** In the coming month Kayleen Warner will also likely be working to enter historical water sample data into the Geotracker online database.

**Programs / Policies:** In the coming weeks, Ms. Warner will also be tasked with preparing a response to CalRecycle regarding their request for additional information associated with our compliance with the California Mandatory Commercial Recycling programs.

CalRecycle staff also indicated that it is time for Del Norte to re-apply for designation under the Recycling Market Development Zone program. Following discussions with Jessica Mercado and the Board of the Del Norte Economic Development Corporation, staff are continuing support efforts by DNEDC to prepare a re-designation application.

**Concerns:** Though there is a significant number and intensity of tasks and reports that have been deferred. Staff sincerely hope that our new Facilities and Program Coordinator will help address the backlog of deferred tasks in the coming weeks and months.

### **Major Activities on the 'To-Do' list:**

*I recognize that several of the items I have listed in this section have not been completed within the past few months. Still, such items remain on the 'To Do' list as time and staff capacity allows. Actions at each Authority meeting may add items to this list.*

1. Work with Lawrence & Associates to complete entry of landfill water quality data into the GeoTracker system. Work with legal counsel, County staff and L&A to make preparations for collecting water samples from residential wells adjacent to the landfill property.
2. Continue training of Facilities and Programs Coordinator.
3. Work with Shawn Slater and Creative Information Systems to set up computer equipment and updated scale management software.
4. Work with Authority Treasurer, Administrative Assistant, County Auditor and representatives of Patel & Associates to provide information related to the audit for FY 14/15.
5. Continue to assemble information leading to negotiation of an agreement with the Del Norte Solid Waste Management Authority Employee's Union /

SEIU 1021.

6. Work with Hambro / WSG and the Mattress Recycling Council to arrange at least two mattress recycling collection events at the Del Norte County Transfer Station in 2016.
7. Conduct inspections of certified oil recycling centers in Del Norte County, as required under CalRecycle's Oil Payment Program.
8. Continue to work with Creative Information Systems and X-Charge regarding accounting for oil payments.
9. Coordinate with staff of Sutter Coast hospital to assure that accurate and correct information is being provided to patients regarding management of expired medicines and home-generated sharps.

Solid Waste  
**Balance Sheet**  
October 31, 2015

**Unaudited**

**ASSETS**

422 010 00000	Cash Solid Waste	740,511.17
422 010 00300	Imprest Cash	3,500.00
422 010 00500	I Bank Loan Deposit Held by County	198,177.17
422 010 01100	Accounts Receivable	31,216.75
422 010 03200	Land	493,000.00
422 010 03300	Transfer Station	3,266,990.64
422 010 03400	Equipment	158,443.55
422 010 03410	Buildings & Improvements	141,638.89
422 010 03440	Accum Depr Equipment	(157,499.00)
422 010 03450	Accum Depr Bldg & Improv	(100,380.00)
422 010 03460	Accum Depr Transfer Station	(837,202.00)
	Total Assets	<u>3,938,397.17</u>

**LIABILITIES AND FUND EQUITY**

422 010 05210	Sublease Payable	2,829,198.50
422 010 05300	Compensated Absences Payable	33,798.29
422 010 05400	Deferred Revenue	31,216.75
422 010 05500	Post Closure Liability	2,113,745.25
422 010 05600	Net OPEB Obligation	197,137.00
422 010 07100	Fund Balance	(2,035,048.22)
422 010 09600	Investment in Capital Assets net of related debt	578,198.00
	Revenue	944,135.28
	Expenditure	(753,983.68)
	Total Liabilities and Fund Equity	<u>3,938,397.17</u>

## Statement of Revenues and Expenditures

Printed on: 12/11/2015 9:53:52 AM

Statement of Month Ended: 10/31/2015

Fund: 422 Solid Waste  
Dept: 421 Solid Waste

Line	Proj	Description	Month Actual	YTD Actual	YTD Budget	YTD Variance	% Exp
<b>Revenues</b>							
90153		Franchise Fees	25,288.00	68,914.00	242,000.00	-173,086.00	28.5
90300		Interest - Solid Waste	759.45	759.45	1,800.00	-1,040.55	42.2
90301		Late Payment Fee	74.28	74.28	0.00	74.28	0
90650	062	Oil Grant 15/16	0.00	0.00	15,000.00	-15,000.00	0
90650	075	Oil Grant - 14/15	0.00	0.00	7,910.00	-7,910.00	0
90650	079	DOC Grant 15/16	0.00	0.00	15,000.00	-15,000.00	0
91003		Gate Tipping Fees	164,436.27	562,190.85	1,800,000.00	-1,237,809.15	31.2
91003	099	Gate Tipping Fees - Prior Yr	156.86	156.86	0.00	156.86	0
91004		Authority Service Fees	87,205.14	306,835.93	997,000.00	-690,164.07	30.8
91004	099	DNSWMA Tipping Fees - Prior Yr	78.91	78.91	0.00	78.91	0
91121		Misc Reimbursements	0.00	75.00	1,000.00	-925.00	7.5
91121	123	Bad Check Fee Reimb	0.00	50.00	100.00	-50.00	50.0
91129	065	DOC Grant 14/15	5,000.00	5,000.00	15,000.00	-10,000.00	33.3
<b>Total Revenues</b>			<b>282,998.91</b>	<b>944,135.28</b>	<b>3,094,810.00</b>	<b>-2,150,674.72</b>	<b>30.51</b>
10010		Payroll	-23,948.05	-71,881.29	-291,772.00	219,890.71	24.6
10012		Overtime	0.00	-73.90	-750.00	676.10	9.9
10015		Part-time/Temp	-3,206.70	-11,544.47	-18,000.00	6,455.53	64.1
10020		Retirement	-7,318.97	-22,369.64	-84,025.00	61,655.36	26.6
10030		Employee Benefits	-9,256.57	-36,790.36	-99,105.00	62,314.64	37.1
10033		Employee Life Insurance	-27.00	-83.40	-352.00	268.60	23.7
10035		Management Life Insurance	0.00	0.00	-501.00	501.00	0
10040		Worker's Compensation	-3,112.67	-12,450.68	-37,352.00	24,901.32	33.3
<b>Total Salaries &amp; Benefits</b>			<b>46,869.96</b>	<b>155,193.74</b>	<b>531,857.00</b>	<b>376,663.26</b>	<b>29.18</b>
20121		Communications	-707.83	-1,551.41	-2,750.00	1,198.59	56.4
20140		Household Expense	-385.58	-1,095.02	-4,475.00	3,379.98	24.5
20150		Insurance-Office	0.00	0.00	-3,600.00	3,600.00	0
20152		Vehicle Insurance	0.00	0.00	-3,525.00	3,525.00	0
20155		Liability Insurance	0.00	-586.25	-2,345.00	1,758.75	25.0
20170		Maintenance-Equipment	0.00	0.00	-350.00	350.00	0
20171		Maintenance-Vehicles	-349.48	-422.88	-800.00	377.12	52.9
20175		Maintenance-Computers	0.00	0.00	-554.00	554.00	0
20180		Maint-Structures/Improvements & TS Maint	-12.93	-12.93	-700.00	687.07	1.8
20200		Memberships	0.00	-6,000.00	-7,600.00	1,600.00	78.9
20221		Printing	0.00	-0.59	-500.00	499.41	0.1
20221	061	Printing-Oil Grant 13/14	93.28	0.00	0.00	0.00	0
20221	062	Printing-Oil Grant 15/16	0.00	0.00	-500.00	500.00	0
20221	065	Printing - DOC 14/15	0.00	0.00	-4,500.00	4,500.00	0
20221	075	Printing - Oil Grant 14/15	-93.28	-93.28	-1,000.00	906.72	9.3
20221	079	Printing - DOC Grant 15/16	0.00	0.00	-3,000.00	3,000.00	0
20223		Postage	-117.42	-356.00	-1,400.00	1,044.00	25.4
20224		Office Supplies	-375.17	-880.99	-5,000.00	4,119.01	17.6
20227		Books/Subscriptions	0.00	0.00	-109.00	109.00	0

## Statement of Revenues and Expenditures

Printed on: 12/11/2015 9:53:52 AM

Fund: 422 Solid Waste  
Dept: 421 Solid Waste

Statement of Month Ended: 10/31/2015

Line	Proj	Description	Month Actual	YTD Actual	YTD Budget	YTD Variance	% Exp
20230		Prof Serv-Co/City	-19.25	-1,455.16	-10,000.00	8,544.84	14.6
20231		Prof Serv	-1,750.45	-1,750.45	-20,400.00	18,649.55	8.6
20232		Prof Serv-Well Monitoring	-3,070.00	-3,070.00	-25,000.00	21,930.00	12.3
20232	002	Data Processing - Software	0.00	-13.74	-500.00	486.26	2.7
20233		Audit	0.00	0.00	-9,500.00	9,500.00	0
20234		Legal Counsel	-3,166.80	-4,040.40	-13,000.00	8,959.60	31.1
20235		Treasurer	-480.00	-2,160.00	-5,000.00	2,840.00	43.2
20236		Security	-72.00	-72.00	-500.00	428.00	14.4
20237		Credit Card Service Fees	-1,129.16	-4,915.37	-13,500.00	8,584.63	36.4
20238		TS Collection	-738.12	-6,097.56	-28,000.00	21,902.44	21.8
20239		Transfer Station Operations	-168,022.25	-342,543.37	-1,840,000.00	1,497,456.63	18.6
20239	001	Post Closure Maintenance	-524.89	-777.82	-8,000.00	7,222.18	9.7
20240		Advertising/Publications	0.00	0.00	-1,000.00	1,000.00	0
20240	062	Advertising-Oil Grant 15/16	0.00	0.00	-2,000.00	2,000.00	0
20240	065	Advertising - DOC 14/15	0.00	0.00	-3,000.00	3,000.00	0
20240	075	Advertising - Oil Grant 14/15	-1,196.20	-1,196.20	-2,476.00	1,279.80	48.3
20240	079	Advertising - DOC Grant 15/16	-34.80	-34.80	-3,000.00	2,965.20	1.2
20250		Lease of Equipment	-249.99	-1,047.06	-2,880.00	1,832.94	36.4
20251		Lease - Gasquet Transfer Station	0.00	0.00	-650.00	650.00	0
20270		Minor Equipment	0.00	0.00	-1,000.00	1,000.00	0
20275		Small Tools	0.00	0.00	-750.00	750.00	0
20280		Delivery Service	-30.00	-120.00	-600.00	480.00	20.0
20281		Household Hazardous Waste Event	-28,722.00	-28,722.00	-32,000.00	3,278.00	89.8
20283		Community Clean-up	-903.90	-1,807.80	-5,500.00	3,692.20	32.9
20285		Special Dept Expense	0.00	-624.00	-1,500.00	876.00	41.6
20285	062	Spec Dept Exp-Oil Grant 15/16	0.00	0.00	-6,500.00	6,500.00	0
20285	065	Spec Dept Exp - DOC 14/15	0.00	0.00	-4,500.00	4,500.00	0
20285	068	Spec Dept Exp - DOC 13/14	-180.00	-2,460.00	0.00	-2,460.00	0
20285	075	Spec Dept Exp - Oil Grant 14/15	0.00	0.00	-4,434.00	4,434.00	0
20285	079	Special Dept Exp - DOC Grant 15/16	0.00	0.00	-4,500.00	4,500.00	0
20286		Cash Over/Under	43.15	120.68	-175.00	295.68	-69.0
20288		City Collections	-3,116.92	-6,233.84	-16,500.00	10,266.16	37.8
20290		Travel	0.00	-42.55	-3,000.00	2,957.45	1.4
20290	062	Travel-Oil Grant - 15/16	0.00	0.00	-2,500.00	2,500.00	0
20290	065	Travel - DOC 14/15	0.00	0.00	-3,000.00	3,000.00	0
20290	079	Travel - DOC Grant 15/16	0.00	-1,441.50	-4,500.00	3,058.50	32.0
20297		Vehicle Fuel	-99.92	-486.72	-1,600.00	1,113.28	30.4
20301		State Fees	0.00	0.00	-73,431.00	73,431.00	0
<b>Total Services &amp; Supplies</b>			<b>215,411.91</b>	<b>421,991.01</b>	<b>2,197,104.00</b>	<b>1,775,112.99</b>	<b>19.21</b>
30490		Depreciation Expense	0.00	0.00	-98,000.00	98,000.00	0
<b>Total Other Charges</b>			<b>0.00</b>	<b>0.00</b>	<b>98,000.00</b>	<b>98,000.00</b>	<b>0.00</b>
70530	025	Interfund-Repayment to County	0.00	-158,745.93	-202,275.00	43,529.07	78.5
70530	199	Interfund-Cost Plan	-4,507.00	-18,028.00	-53,449.00	35,421.00	33.7

## Statement of Revenues and Expenditures

Printed on: 12/11/2015 9:53:52 AM

Fund: 422 Solid Waste  
 Dept: 421 Solid Waste

Statement of Month Ended: 10/31/2015

Line	Proj	Description	Month Actual	YTD Actual	YTD Budget	YTD Variance	% Exp
70800		ARC Payment OPEB	0.00	0.00	-11,125.00	11,125.00	0
70910	123	Op Trans Out Bad Check Fee	0.00	-25.00	0.00	-25.00	0
<b>Total Intra/Inter Fund Tranfers</b>			<b>4,507.00</b>	<b>176,798.93</b>	<b>266,849.00</b>	<b>90,050.07</b>	<b>66.25</b>
81000		Contingency	0.00	0.00	-1,000.00	1,000.00	0
<b>Total Other Charges</b>			<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Total Expenditures</b>			<b>266,788.87</b>	<b>753,983.68</b>	<b>3,094,810.00</b>	<b>2,340,826.32</b>	<b>24.36</b>
<b>Net Cost</b>			<b>16,210.04</b>	<b>190,151.60</b>	<b>0.00</b>	<b>190,151.60</b>	



# CLAIMS APPROVED BY THE DIRECTOR

Del Norte Solid Waste Management Authority  
Claims for November 2015

<i>Date Paid</i>	<i>Paid to:</i>	<i>Budget</i>	<i>Amt. Paid</i>	<i>Description</i>
11/2/2015	Sharps Solutions, LLC	20281	1,050.00	INV SS19444 Regulated Waste 38 gal Sharps Containers
11/2/2015	Richard D. Taylor	20235	640.00	Treasurer/Controller / October 2015 Services
11/4/2015	Black & Rice, LLP	20234	\$527.80	Legal Services for October 2015
11/4/2015	Hambro WSG	20239	\$170,735.67	INV 2015-10 Fees for October 2015
11/4/2015	Recology Del Norte	20238	\$1,663.20	INV 641 Klamath Beach Rd October bin service
	Recology Del Norte	20238	\$184.80	INV 640 Old Gasquet Toll Rd October bin service
11/4/2015	Curry Transfer-Roto-Rooter	20140	\$146.50	INV 65684097 October Service Gasquet Transfer Station
	Curry Transfer-Roto-Rooter	20140	\$146.50	INV 64684098 October Service Klamath Transfer Station
11/4/2015	G. H. Outreach	20285-065	\$140.00	INV 259662 October recycling service
11/4/2015	US Bank	20140	\$596.59	Home Depot-Storage Shelving
	US Bank	20285-062	\$1,898.48	Mile-X Equipment-Oil filter crusher package
	US Bank	20224	\$11.63	Lifeproof -Head phone adapter for I phone 6
	US Bank	20232-002	\$39.85	My Commerce-Software-Download protection
11/4/2015	Quill	20224	\$382.84	Office Supplies
	Quill	20140	\$34.91	Houshold Supplies
11/10/2015	Ricoh USA, Inc.	20250	\$33.71	INV 95765011 Property Tax assessment
	Ricoh USA, Inc.	20221	\$93.76	INV 95765011 07/15-09/15 Printing charges
	Ricoh USA, Inc.	20250	\$259.87	INV 95765011 November Lease
11/10/2015	The Triplicate	20240	\$130.20	INV 2317223 Notice: Public Comm Opening
	The Triplicate	20240-075	\$114.70	INV 2317223 Sea Cruise Ads
11/10/2015	Quill	20224	\$55.16	INV 9206855 Battery Back up
11/10/2015	United Financial Casualty Co	20152	\$2,063.76	Policy # 04469598-6 thru 12/15/2016
11/17/2015	The Triplicate	20240	\$60.90	Acct # 71971 Ad ID# 71114172
11/17/2015	Charter Spectrum Business	20121	\$89.97	Acct #875219020 0448571 Service 11/19-12/18/15
11/17/2015	US Cellular	20121	\$140.70	INV 0109226034 - Service for 11/4-12/3/15
11/18/2015	SWRCB Fees	20301	\$30,625.00	INV WD-0108614 Permit Fees 7/1/15-6/30/16 Partial Pmt
11/19/2015	Lawrence & Associates	20231	\$2,860.00	INV 23020 Service: 9/01-9/30/15 Appeal Fees
11/23/2015	Katherine Brewer	20290	\$45.43	Mileage for Katherine Brewer 8/28-11/10/15
11/23/2015	Lisa Babcock	20290	\$41.80	Mileage for Lisa Babcock 7/08-11/18/15
11/24/2015	Recology Del Norte	20288	\$1,309.08	Acct # 200059774-1000 Front ST -Cultural Center
	Recology Del Norte	20283	\$451.95	Acct # 200064626-500 Cooper Ave-County Yard
	Recology Del Norte	20288	\$249.38	Acct # 200064691-900 Tenth ST-City Yard
11/24/2015	Mission Linen	20140	\$30.86	Cust # 218923 INV 501278152 Linen Service
	Mission Linen	20140	\$30.86	Cust # 218923 INV 501370013 Linen Service
11/25/2015	Quill	20224	\$646.23	Acct# C2256698 INV 9556764 Cash Receipt Books
11/30/2015	Hi-Tech Security	20236	\$171.57	Acct# 3185-66 INV 15-11018 Security System
11/30/2015	US Bank	20140	\$9.70	Crescent City Hay & Feed-Straw to dry storage
	US Bank	20231	\$2,472.00	Creative Info System0 Comp support & renewal 1yr
	US Bank	20236	\$122.99	SecurityCamera-remote motion sensor photos
	US Bank	20236	\$35.75	Security-locking cable and SanDisk 32gb card
	US Bank	20140	\$50.90	Windsock
11/30/2015	Bonnie Smith	20290	\$255.30	Personal Mileage 7/1-9/30/15
11/30/2015	Joseph Hernandez	20290	\$740.60	Personal Mileage 7/1-11/30/15
	<b>TOTAL</b>		\$ 221,390.90	

<b>DNSWMA</b>				
<b>GRAND TOTALS</b>				
<b>NOVEMBER 2015</b>				
	Amount to 422-421 91003	Amount to 422-421 91004	TOTAL AMOUNT	
	66.53%	33.47%		
<b>DNCTS Cash Total</b>	26,050.16	13,105.35	39,155.51	
<b>DNCTS Charge Total</b>	95,952.12	48,271.72	144,223.84	
<b>DNCTS Credit/Debit</b>	17,219.71	8,662.91	25,882.62	
<b>DNCTS Totals</b>	139,221.99	70,039.98	209,261.97	
<b>Klamath Cash Total</b>		3,371.57	3,371.57	
<b>Klamath Charge Total</b>		41.09	41.09	
<b>Klamath Totals</b>		3,412.66	3,412.66	
<b>Gasquet Cash Total</b>		1,117.82	1,117.82	
<b>Gasquet Charge Total</b>		71.19	71.19	
<b>Gasquet Totals</b>		1,189.01	1,189.01	
<b>Adjustments</b>				
<b>GRAND TOTALS</b>	<b>139,221.99</b>	<b>74,641.65</b>	<b>213,863.64</b>	

6.5

**MONTHLY SPLIT SHEET**  
**DNSWMA TRANSFER STATION**  
**MONTH: November 2015**

Date	Cash	Checks	Cash/Check Total	Visa	Master	Discover	AmExp	Credit Card Total	Charges	Grand Total	66.53% 91003	33.47% 91004	20286	Total
1	\$ 1,117.39	\$ 69.47	\$ 1,186.86	\$ 409.74	\$ 75.34			\$ 485.08	\$ 386.15	\$ 2,058.09	\$ 789.62	\$ 397.24	\$0.03	\$ 1,186.89
2	\$ 1,718.92	\$ 129.47	\$ 1,848.39	\$ 654.32	\$ 78.18			\$ 732.50	\$ 7,891.15	\$ 10,472.04	\$ 1,229.73	\$ 618.66	\$0.00	\$ 1,848.39
3	\$ 1,050.87	\$ 710.75	\$ 1,761.62	\$ 714.68	\$ 71.07		\$ 24.17	\$ 809.92	\$ 6,877.42	\$ 9,448.96	\$ 1,172.01	\$ 589.61	\$0.00	\$ 1,761.62
4	\$ 1,658.05	\$ 93.61	\$ 1,751.66	\$ 518.36	\$ 27.31			\$ 545.67	\$ 8,326.59	\$ 10,623.92	\$ 1,165.38	\$ 586.28	\$4.10	\$ 1,755.76
5	\$ 1,531.65	\$ 65.59	\$ 1,597.24	\$ 485.56	\$ 38.38			\$ 523.94	\$ 5,349.85	\$ 7,471.03	\$ 1,062.64	\$ 534.60	\$0.13	\$ 1,597.37
6	\$ 1,081.31	\$ 221.77	\$ 1,303.08	\$ 852.35	\$ 197.59			\$ 1,081.21	\$ 8,244.52	\$ 10,628.81	\$ 866.94	\$ 436.14	\$0.03	\$ 1,303.11
7	\$ 1,706.25	\$ 242.59	\$ 1,948.84	\$ 1,102.34	\$ 544.43			\$ 1,646.77	\$ 491.60	\$ 4,087.21	\$ 1,296.56	\$ 652.28	\$0.42	\$ 1,949.26
8	\$ 722.96	\$ 67.19	\$ 790.15	\$ 342.58	\$ 31.27		\$ 21.32	\$ 395.17	\$ 108.03	\$ 1,293.35	\$ 525.69	\$ 264.46	(\$0.01)	\$ 790.14
9	\$ 1,032.40	\$ 63.62	\$ 1,096.02	\$ 423.98				\$ 423.98	\$ 8,573.25	\$ 10,093.25	\$ 729.18	\$ 366.84	\$0.10	\$ 1,096.12
10	\$ 1,002.22	\$ 99.49	\$ 1,101.71	\$ 873.80	\$ 59.71	\$ 11.37		\$ 944.88	\$ 7,078.16	\$ 9,124.75	\$ 732.97	\$ 368.74	\$0.03	\$ 1,101.74
11	\$ 853.30	\$ 88.14	\$ 941.44	\$ 748.81	\$ 54.92			\$ 803.73	\$ 5,648.33	\$ 7,393.50	\$ 626.34	\$ 315.10	\$0.10	\$ 941.54
12	\$ 1,019.79	\$ 100.93	\$ 1,120.72	\$ 718.43	\$ 56.86			\$ 775.29	\$ 4,879.42	\$ 6,775.43	\$ 745.62	\$ 375.10	(\$0.01)	\$ 1,120.71
13	\$ 1,079.48	\$ 125.76	\$ 1,205.24	\$ 870.49	\$ 46.91		\$ 62.55	\$ 979.95	\$ 7,604.95	\$ 9,790.14	\$ 801.85	\$ 403.39	\$0.00	\$ 1,205.24
14	\$ 1,954.04	\$ 61.63	\$ 2,015.67	\$ 1,443.72	\$ 339.73			\$ 1,783.45	\$ 270.53	\$ 4,069.65	\$ 1,341.03	\$ 674.64	(\$9.97)	\$ 2,005.70
15	\$ 700.83	\$ 136.46	\$ 837.29	\$ 872.52				\$ 872.52	\$ 117.99	\$ 1,827.80	\$ 557.05	\$ 280.24	\$0.01	\$ 837.30
16	\$ 997.58	\$ 98.07	\$ 1,095.65	\$ 272.99	\$ 81.03		\$ 5.98	\$ 360.00	\$ 9,719.09	\$ 11,174.74	\$ 728.94	\$ 366.71	\$0.99	\$ 1,096.64
17	\$ 729.80	\$ 65.84	\$ 795.64	\$ 431.79	\$ 9.95		\$ 56.86	\$ 498.60	\$ 5,813.35	\$ 7,107.59	\$ 529.34	\$ 266.30	\$0.00	\$ 795.64
18	\$ 1,092.23	\$ 92.41	\$ 1,184.64	\$ 633.14			\$ 4.98	\$ 638.12	\$ 5,448.33	\$ 7,461.10	\$ 788.14	\$ 396.50	\$0.11	\$ 1,184.75
19	\$ 517.94	\$ 14.22	\$ 532.16	\$ 345.37	\$ 18.48			\$ 363.85	\$ 5,638.49	\$ 6,344.34	\$ 354.05	\$ 178.11	(\$0.01)	\$ 532.15
20	\$ 1,156.46	\$ 308.46	\$ 1,464.92	\$ 866.66	\$ 17.06	\$ 42.64	\$ 71.08	\$ 997.44	\$ 6,568.49	\$ 9,030.85	\$ 974.61	\$ 490.31	\$0.00	\$ 1,464.92
21	\$ 1,911.27	\$ 182.21	\$ 2,093.48	\$ 1,197.90	\$ 551.54			\$ 1,749.44	\$ 705.97	\$ 4,548.89	\$ 1,392.79	\$ 700.69	\$0.04	\$ 2,093.52
22	\$ 1,564.35	\$ 135.04	\$ 1,699.39	\$ 1,032.46	\$ 281.45			\$ 1,313.91	\$ 86.71	\$ 3,100.01	\$ 1,130.60	\$ 568.79	\$0.00	\$ 1,699.39
23	\$ 1,433.82	\$ 157.68	\$ 1,591.50	\$ 596.19	\$ 437.82	\$ 7.11	\$ 18.48	\$ 1,059.60	\$ 8,340.30	\$ 10,991.40	\$ 1,058.82	\$ 532.68	\$0.89	\$ 1,592.39
24	\$ 851.25	\$ 59.69	\$ 910.94	\$ 297.48	\$ 11.37		\$ 83.87	\$ 392.72	\$ 5,478.83	\$ 6,782.49	\$ 606.05	\$ 304.89	\$0.00	\$ 910.94
25	\$ 1,317.95	\$ 230.06	\$ 1,548.01	\$ 1,803.24	\$ 72.49	\$ 7.10	\$ 76.77	\$ 1,959.60	\$ 6,574.45	\$ 10,082.06	\$ 1,029.89	\$ 518.12	\$0.15	\$ 1,548.16
26	CLOSED		\$ -					\$ -		\$ -	\$ -	\$ -		\$ -
27	\$ 922.47	\$ 131.86	\$ 1,054.33	\$ 673.07	\$ 15.64			\$ 688.71	\$ 5,253.87	\$ 6,996.91	\$ 701.45	\$ 352.88	\$5.16	\$ 1,059.49
28	\$ 1,484.45	\$ 93.81	\$ 1,578.26	\$ 1,271.43	\$ 137.88			\$ 1,409.31	\$ 4,327.05	\$ 7,314.62	\$ 1,050.02	\$ 528.24	\$0.00	\$ 1,578.26
29	\$ 1,313.54	\$ 261.62	\$ 1,575.16	\$ 863.12	\$ 49.75	\$ 16.81	\$ 11.37	\$ 941.05	\$ 567.21	\$ 3,083.42	\$ 1,047.95	\$ 527.21	\$0.12	\$ 1,575.28
30	\$ 1,508.73	\$ 16.77	\$ 1,525.50	\$ 666.42	\$ 32.69		\$ 7.10	\$ 706.21	\$ 7,853.91	\$ 10,085.62	\$ 1,014.92	\$ 510.58	\$0.58	\$ 1,526.08
TOTALS	\$ 35,031.30	\$ 4,124.21	\$ 39,155.51	\$ 21,982.94	\$ 3,338.85	\$ 116.30	\$ 444.53	\$ 25,882.62	\$ 144,223.84	\$ 209,261.97	\$ 26,050.16	\$ 13,105.35	\$ 2.99	\$ 39,158.50

oil pd. out  
\$2.10

<b>DAILY TICKET REPORT</b>				
<b>DNSWMA TRANSFER STATION</b>				
<b>MONTH: November 2015</b>				
<b>Date</b>	<b>BEGIN</b>	<b>END</b>	<b>VOIDED TICKETS</b>	<b>TICKET COUNT</b>
1	848491	848599		109
2	848600	848784		185
3	848785	848929		145
4	848930	849091	1	161
5	849092	849264	2	171
6	849265	849441		177
7	849442	849661		220
8	849662	849754	1	92
9	849755	849863		109
10	849864	850010	3	144
11	850011	850133		123
12	850134	850276		143
13	850277	850445		169
14	850446	850650		205
15	850651	850736		86
16	850737	850884	1	147
17	850885	850996	1	111
18	850997	851142		146
19	851143	851223	1	80
20	851224	851390	1	166
21	851391	851582		192
22	851583	851731		149
23	851732	851914		183
24	851915	852018		104
25	852019	852205		187
26	CLOSED			
27	852206	852335		130
28	852336	852531	1	195
29	852532	852697		166
30	852698	852870		173
<b>TOTAL</b>			<b>12</b>	<b>4368</b>

<b>DNSWMA</b>			
<b>KLAMATH TRANSFER STATION - CASH</b>			
NOVEMBER 2015			
<b>Date</b>	<b>Amount to</b>		<b>TOTAL CASH</b>
	<b>422-421-</b>	<b>91004</b>	
		<b>AMOUNT</b>	
November 1, 2015	625.21		625.21
November 4, 2015	194.49		194.49
November 8, 2015	436.33		436.33
November 11, 2015	193.71		193.71
November 15, 2015	350.70		350.70
November 18, 2015	292.98		292.98
November 22, 2015	616.37		616.37
November 25, 2015	196.85		196.85
November 29, 2015	464.93		464.93
<b>TOTALS</b>	<b>3,371.57</b>		<b>3,371.57</b>

<b>DNSWMA</b>		
<b>GASQUET TRANSFER STATION - CASH</b>		
NOVEMBER 2015		
<b>Date</b>	<b>Amount to 422-421- 91004</b>	<b>TOTAL CASH AMOUNT</b>
November 7, 2015	286.60	286.60
November 14, 2015	279.19	279.19
November 21, 2015	277.26	277.26
November 28, 2015	274.77	274.77
<b>TOTALS</b>	<b>1,117.82</b>	<b>1,117.82</b>

**Del Norte Solid Waste Management Authority**  
**A/R Aging Summary**  
**As of December 2, 2015**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Affordable Home & Rental Rep.	35.13	0.00	0.00	0.00	0.00	35.13
Agricultural Commission(solid waste only)	73.67	0.00	0.00	0.00	0.00	73.67
Aladdin Realty	7.11	22.74	0.00	0.00	0.00	29.85
Alexandre EcoDairy Farms	515.73	251.61	0.00	0.00	0.00	767.34
Babich Construction	62.55	0.00	0.00	0.00	0.00	62.55
Borges Dairy	205.43	305.12	0.00	0.00	0.00	510.55
Brown, Hector	366.75	0.00	0.00	0.00	0.00	366.75
Cal-Ore LIFE FLIGHT	19.90	0.00	0.00	0.00	-3.55	16.35
California Auto Image	132.20	0.00	0.00	0.00	0.00	132.20
California Dept. Parks & Rec.	258.99	653.45	0.00	0.00	0.00	912.44
Certified Construction	0.00	0.00	0.00	0.00	6.90	6.90
Certified Plumbing Co.	0.00	0.00	0.00	0.00	12.76	12.76
Cetnar Construction Inc.	92.40	95.24	55.85	0.00	0.00	243.49
City of Crescent City.	166.95	0.00	0.00	0.00	0.00	166.95
College of the Redwoods	7.10	55.44	0.00	0.00	0.00	62.54
Cornerstone Assembly of God	39.80	0.00	0.00	0.00	0.00	39.80
Crescent Ace Hardware.	213.22	0.00	0.00	0.00	0.00	213.22
Crescent City KOA	108.04	0.00	0.00	0.00	0.00	108.04
Crescent Fire Protection Dist.	15.64	0.00	0.00	0.00	0.00	15.64
Crescent Senior Estates	13.94	0.00	0.00	0.00	0.00	13.94
Custom Construction	29.85	0.00	0.00	0.00	0.00	29.85
Del Norte Child Care Council	109.46	0.00	0.00	0.00	0.00	109.46
Del Norte Office Supply.	137.89	0.00	0.00	0.00	0.00	137.89
Del Norte Realty	162.17	380.02	27.60	0.00	0.00	569.79
Del Norte Roofing	12.79	76.75	194.74	0.00	0.00	284.28
Del Norte Triplicate/WesternCom	0.00	19.90	0.00	0.00	0.00	19.90
DN Unified School District	308.90	0.00	0.00	0.00	0.00	308.90
Elk Valley Casino	206.11	0.00	0.00	0.00	0.00	206.11
Elk Valley Storage	15.64	55.15	0.00	0.00	0.00	70.79
Ellers Fort Dick Market	281.46	278.62	0.00	0.00	0.00	560.08
Frank's Refrigeration	51.17	0.00	0.00	0.00	0.00	51.17
G. H. Outreach	796.57	1,366.33	0.00	0.00	0.00	2,162.90
Gasquet Mobile Home Park	81.95	71.19	0.00	0.00	0.00	153.14
Golden State Construction	197.58	0.00	0.00	0.00	0.00	197.58
Green Scapes	220.42	0.00	0.00	0.00	0.00	220.42
Griffin's Furniture Outlet	193.02	0.00	0.00	0.00	0.00	193.02
Hambro/Waste Solutions Group	249.36	0.00	0.00	0.00	0.00	249.36
Hartley Construction	271.51	0.00	0.00	0.00	0.00	271.51
HASP / Jordan Recovery Centers	112.30	0.00	0.00	0.00	0.00	112.30
Hemmingsen Contracting Company	356.80	2,507.53	0.00	0.00	0.00	2,864.33
Hintz Construction	0.00	0.00	0.00	0.00	127.60	127.60
Hiouchi Community Fellowship	14.20	0.00	0.00	0.00	0.00	14.20
Humane Society Of Del Norte	26.76	0.00	0.00	0.00	0.00	26.76
Humboldt Moving & Storage	46.91	0.00	0.00	0.00	0.00	46.91
Investment Realty	207.55	0.00	0.00	0.00	0.00	207.55
Kirkland's Lawn & Yard Service	114.54	0.00	0.00	0.00	0.00	114.54
Kraft, Tom & Patti	99.51	0.00	0.00	0.00	0.00	99.51
Larson Services	36.96	65.39	78.18	0.00	0.00	180.53
Lighthouse Repertory Theatre	12.00	0.00	0.00	0.00	0.00	12.00
LNL Design and Construction	52.59	0.00	0.00	0.00	0.00	52.59
Madrone Court	107.66	0.00	0.00	0.00	0.00	107.66
Malloroy Construction	86.71	0.00	0.00	0.00	0.00	86.71
Mark Wooding Construction	0.00	0.00	0.00	0.00	-120.00	-120.00
Mastaloudis Homes Inc.	32.69	177.69	0.00	0.00	0.00	210.38
McCullough Construction, Inc.	169.16	0.00	0.00	0.00	0.00	169.16
Ming Tree Real Estate	0.00	0.00	0.00	0.00	-16.10	-16.10
Mountain Power Tree Co	86.31	18.48	0.00	0.00	0.00	104.79
Mow Blow and Go	54.83	0.00	0.00	0.00	0.00	54.83
Murray Construction	102.35	0.00	0.00	0.00	0.00	102.35
New Dawn Support Services	51.61	0.00	0.00	0.00	0.00	51.61
Niehoff Construction	102.35	0.00	0.00	0.00	0.00	102.35
Norbury Construction	0.00	0.00	0.00	0.00	116.70	116.70
North Coast Properties	63.97	0.00	0.00	0.00	0.00	63.97
North Woods Realty	0.00	58.28	0.00	0.00	0.00	58.28
Northridge Electric	150.67	0.00	0.00	0.00	0.00	150.67
Pacific Northwest Physical Therapy	15.64	18.48	11.87	0.00	0.00	45.99

**Del Norte Solid Waste Management Authority**  
**A/R Aging Summary**  
**As of December 2, 2015**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Pappas Dry Wall	250.18	0.00	0.00	0.00	0.00	250.18
Pelican Bay Evangelical Free Church	9.95	0.00	0.00	0.00	0.00	9.95
Pelican Bay Roofing Co.	572.87	0.00	0.00	0.00	0.00	572.87
Plunkett's Family Painting	136.48	0.00	0.00	0.00	0.00	136.48
Porter's Trucking & Logging	0.00	0.00	0.00	0.00	2,033.84	2,033.84
Ray's Mobile Home Service	62.99	0.00	0.00	0.00	0.00	62.99
Recology Del Norte (Franchise)	98,499.00	0.00	0.00	0.00	0.00	98,499.00
Recology Del Norte (Prison)	13,474.40	0.00	0.00	0.00	0.00	13,474.40
Red Sky Roofing	5,455.72	8,961.36	0.00	0.00	0.00	14,417.08
Redwood Community Action Agency	216.05	81.03	0.00	0.00	0.00	297.08
Redwood National Park	385.80	1,395.34	0.00	0.00	0.00	1,781.14
Reservation Ranch	1,101.66	1,066.12	0.00	0.00	0.00	2,167.78
Richard Brown Construction	15.64	0.00	0.00	0.00	0.00	15.64
Ritchie Homes	425.02	0.00	0.00	0.00	0.00	425.02
Rulz Construction	41.22	0.00	0.00	0.00	0.00	41.22
Rumiano Cheese Company	194.75	0.00	0.00	0.00	0.00	194.75
S.O.S. Construction	29.85	0.00	0.00	0.00	0.00	29.85
Schnacker's General Hauling	0.00	0.00	437.19	0.00	0.00	437.19
Seagull Apartments	16.80	0.00	0.00	0.00	0.00	16.80
Seawood Village	2,656.90	0.00	0.00	0.00	0.00	2,656.90
Shangri-La Trailer Court	296.95	0.00	0.00	0.00	0.00	296.95
Smith River Equipment	90.98	0.00	0.00	0.00	0.00	90.98
Smith River Rancheria	0.00	347.01	0.00	0.00	0.00	347.01
Sprint Courier Service	29.85	0.00	0.00	0.00	0.00	29.85
Steel	48.33	84.07	41.99	0.00	0.00	174.39
Stephen F White Gen.Cont. Inc.	0.00	120.82	0.00	0.00	0.00	120.82
Stone Roofing	5,147.26	0.00	0.00	0.00	0.00	5,147.26
Swanson, Ray C. Construction	421.85	0.00	0.00	0.00	0.00	421.85
Tab & Associates	346.52	0.00	0.00	0.00	0.00	346.52
Thrifty Supply	8.96	0.00	0.00	0.00	0.00	8.96
Tim Haban Construction	44.07	0.00	0.00	0.00	0.00	44.07
Totem Villa Apartments	51.30	0.00	0.00	0.00	0.00	51.30
Van Arsdale Construction	372.43	0.00	0.00	0.00	0.00	372.43
Van Nocker's Cleaning	17.06	0.00	0.00	0.00	0.00	17.06
Wigley Contracting	81.02	0.00	0.00	0.00	0.00	81.02
Winn's Maintenance Service	0.00	0.00	0.00	0.00	-25.00	-25.00
Yurok Economic Dev Corp	0.00	41.09	0.00	0.00	0.00	41.09
Yurok Tribe	1,051.82	54.65	0.00	0.00	0.00	1,106.47
<b>TOTAL</b>	<b>139,318.15</b>	<b>18,628.90</b>	<b>847.42</b>	<b>0.00</b>	<b>2,133.15</b>	<b>160,927.62</b>



AUTHORITY      REVENUE      REPORT      August 2015

Source		2014/2015		2015/2016	
Franchise Fee		Actual Annual		Budget/Month      Budget/Year	
				\$      20,166.67      \$      242,000.00	
		Actual/Month		Actual/Month	
		Comparison		Over/Under Budget	
		FY 13/14			
July	\$ 19,120.00	\$ 380.00		July	\$ 19,500.00      \$ (666.67)
August	\$ 20,447.00	\$ 3,679.00		August	\$ 24,126.00      \$ 3,959.33
September	\$ 20,575.00	\$ 4,713.00		September	\$ 25,288.00      \$ 5,121.33
October	\$ 21,152.00	\$ 1,466.00		October	\$ 22,618.00      \$ 2,451.33
November	\$ 19,499.00	\$ 1,888.00		November	\$ 21,387.00      \$ 1,220.33
December	\$ 19,400.00	\$ -		December	
January	\$ 19,301.00	\$ -		January	
February	\$ 20,531.00	\$ -		February	
March	\$ 19,833.00	\$ -		March	
April	\$ 20,819.00	\$ -		April	
May	\$ 19,868.00	\$ -		May	
June	\$ 23,504.00	\$ -		June	
Total	\$ 244,049.00	\$ 12,126.00		Total	\$ 112,919.00      \$ 12,085.67

Ahead of budget: 10.70%

**AUTHORITY      REVENUE      REPORT      August 2015**

<b>Source</b>		<b>2014/2015</b>	<b>2015/2016</b>	
<b>Authority</b>	<b>Actual Annual</b>			
<b>Service Fees</b>	<b>\$ 1,002,778.17</b>			
	<b>Actual/Month</b>	<b>Comparison FYE15 &amp; FYE16</b>	<b>Actual/Month</b>	<b>Over Budget</b>
	July \$ 96,004.21	\$ (1,389.79)	July \$ 94,614.42	\$ 11,531.09
	August \$ 89,437.87	\$ 2,718.16	August \$ 92,156.03	\$ 9,072.70
	September \$ 84,704.53	\$ 7,278.67	September \$ 91,983.20	\$ 8,899.87
	October \$ 83,098.23	\$ 7,306.85	October \$ 90,405.08	\$ 7,321.75
	November \$ 72,572.43	\$ 2,069.22	November \$ 74,641.65	\$ (8,441.68)
	December \$ 76,859.33	\$ -	December	
	January \$ 84,970.65	\$ -	January	
	February \$ 77,883.08	\$ -	February	
	March \$ 82,827.13	\$ -	March	
	April \$ 79,373.56	\$ -	April	
	May \$ 85,383.19	\$ -	May	
	June \$ 89,663.96	\$ -	June	
	<b>Total \$ 1,002,778.17</b>	<b>\$ 17,983.11</b>	<b>Total \$ 443,800.38</b>	<b>\$ 28,383.71</b>
			Ahead of budget 6.40%	